



LINDEN – PETERS FIRE DISTRICT

17725 E. Hwy 26, Linden, CA 95236
Phone: 209.887.3710 Fax: 209.887.2821
info@lindenfire.org
Kirk Noffsinger, Fire Chief

Board Members

President: Paul Castillou, Jr.
Vice-President: Kenneth Watkins III
Secretary: David Frison
Member: Ryan Hansen
Member: Robert Dondero

AGENDA

BOARD OF DIRECTORS MEETING

7:00 P.M. Thursday, March 7, 2024

The Agenda for this regular meeting was posted in the lobby window of the Fire Station at least 72 hours prior to the meeting. Kirk Noffsinger – Fire Chief

- (I.) CALL TO ORDER
- (II.) ROLL CALL OF BOARD MEMBERS
 - Paul Castillou Jr., Board President
 - Kenneth Watkins III, Board Vice President
 - David Frison, Board Secretary
 - Ryan Hansen, Board Member
 - Robert Dondero, Board Member
- (III.) APPROVAL OF THE AGENDA
- (IV.) APPROVAL OF MINUTES
 - A. Discussion & Possible Action re: Regular Board Meeting Minutes – February 2024
- (V.) PUBLIC COMMENT –
(Public comment/input is welcome. All comments/input are limited to three minutes per individual)
- (VI.) BOARD COMMITTEE REPORTS
 - A. Training Facility Committee Report – Board Vice President Kenny Watkins III
- (VII.) FINANCIAL SUMMARY AND REPORT
 - A. Monthly Financial Current Events Summary for February 2024 – Fire Chief Kirk Noffsinger
- (VIII.) CONSENT AGENDA
 - A. Discussion & Possible Action re: Approval of the February 2024 Financial Report and Expenditures
- (IX.) CURRENT EVENT SUMMARIES, REPORTS, AND/OR CORRESPONDENCE (Current Event Summaries are regarding activities of the Fire District and the status and progress relating thereto)
 - A. Departmental Report – (Fire Chief Kirk Noffsinger)
 - B. Union Report – (Union Representative)
- (X.) UNFINISHED BUSINESS -

(Public comment/input is welcome before each agenda item of Unfinished and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.)

- A. Discussion & Possible Action Re: New Board of Directors Policy
- B. Discussion & Possible Action re: Resolution to Approve the Linden-Peters Rural Fire Protection District from Odd-Numbered Years to Even-Numbered Years to Coincide and Consolidate with the General Elections
- (XI.) NEW BUSINESS –
 - A. Discussion & Possible Action re: Allow the Fire Chief to Solicit Bids through the Request For Proposal (RFP) Process and Allocate the Necessary Funds for the Immediate Repair of the Fire Station Roof
- (XII.) BOARD QUESTIONS AND COMMENTS
- (XIII.) CLOSED SESSION –
 - A. Conference with Legal Counsel – Anticipated Litigation Section 54956.9 (b): (1)
 - B. Report of actions taken in closed session.

(XIV.) ADJOURNMENT

CURRENTLY THE NEXT SCHEDULED REGULAR BOARD MEETING

APR 4 @ 7:00PM

Agenda Posted: March 4 @ or before 4:00PM

SIGNED ORIGINAL ON FILE

DAVID FRISON, BOARD SECRETARY



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Member: Ryan Hansen
Member: Robert Dondero

Minutes of Board Meeting Thursday, February 8, 2024

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President Paul Castellou, Jr. at 7:00 p.m.

Members Present: Board President Paul Castellou, Jr., Vice President Kenny Watkins III, Board Secretary David Frison, and Board Member Ryan Hansen.

Members Absent: Board Member Robert Dondero

L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Lt. Ken Dahlenburg, Lt. Rod Ruegsegger, FF/Eng Dylan Dennis, and Administrative Assistant Lorena Coose.

(I.) Call to Order – 7:00 PM

(II.) Roll Taken

Meeting minutes were taken by Administrative Assistant Lorena Coose.

(III.) Approval of the Agenda – A motion to approve the Agenda was made by D. Frison and seconded by K. Watkins III. Motion passed with a 4-0 vote.

(IV.) Minutes

A. Discussion & Possible Action re: Regular Board Meeting Minutes– January 2024
A motion to approve the January 2024 Board meeting minutes was made by K. Watkins III and seconded by D. Frison. Motion passed with a vote of 4-0.

(V.) Public Comment – None

(VI.) Board Committee Reports

A. Training Facility Committee Report – FF/Engineer Dylan Dennis noted that the doors and windows were being cut into the containers and that shipping costs would only be from Woodbridge to the Linden Fire Station.

B. Finance Committee Report – Board Secretary David Frison noted that the financials were reviewed and everything seemed in order. There is still an unfunded liability payment due in an amount of \$325,724.00.

(VII.) Financial Summary and Report

A. Monthly Financial, Current events summary for January 2024 - Presented by Fire Chief Kirk Noffsinger. Chief Noffsinger noted that the Finance Committee approved to renew the CD at a rate of 4%. Secretary Dave Frison inquired about the increased fees for the lawyer. Chief Noffsinger explained that those are fees associated with the San Joaquin County EMS contract review. President Paul Castellou, Jr. inquired about the

A-1 Saw expenses. Chief Noffsinger noted that those were the equipment costs for the 50-50 CalFire Grant. Board member Ryan Hansen inquired about the Overhead Door expenses. Chief Noffsinger explained that the motor had to be replaced on one of the app bay doors.

(VIII.) Consent Agenda:

- A. Discussion & Possible Action re: Approval of the January 2024 Monthly Financial Reports and expenditures. A motion to approve the financial reports was made by K. Watkins III and seconded by D. Frison. Motion passed with a vote of 4-0.

(VIII.) Current Events Summaries, Reports, and/or Correspondence:

A. Departmental Report-Fire Chief Kirk Noffsinger:

Fire Chief Kirk Noffsinger provided an update on the events and meetings held for the month of January 2024 along with providing an overview of the calls and FIU report. Lt. Ken Dahlenburg provided the Shift Reports, prevention, volunteer, and training reports.

Board Vice President Kenny Watkins III, inquired about the roof inspection. Chief Noffsinger noted that the roof was inspected; however, the Chief is waiting on the assessment of the roof and a cost estimate. This item will be on the Board Agenda at a future meeting for approval.

- B. Union Report – Lt. Rod Ruegsegger provided a letter to the Board to open labor negotiations.

(IX.) Unfinished Business:

- A. Discussion & Possible Action re: New Board of Directors Policy
President Paul Castillou Jr. and Board Member Ryan Hansen will form an AdHoc Committee to review the Board of Directors Policy and provide recommendations to the Board.

(X.) New Business:

- A. Discussion & Possible Action re: Approval of Resolution No. 24-02 Recognition of Previous Board Members' Years of Service
- John E. Plotz – 50 years of service
 - Thomas G. Watkins – 46 years of service

A motion was made to approve Resolution No. 24-02 in Recognition of Previous Board Members' Years of Service by K. Watkins III, seconded by R. Hansen. The motion passed with a vote of 4-0.

- B. Discussion & Possible Action Re: Approval of Resolution No. 24-03 A Financial Management Authorization for the Linden-Peters Rural County Fire Protection District
A motion was made to approve Resolution No. 24-03 A Financial Management Authorization for the Linden-Peters Rural County Fire Protection District by D. Frison, seconded by K. Watkins III. The motion passed with a vote of 4-0.

C. Discussion & Possible Action Re: Approval of Resolution No. 24-04 Removal of E54 from Service

A motion was made to approve Resolution No. 24-04 Removal of E54 from Service by K. Watkins III Seconded by D. Frison. The motion passed with a vote of 4-0.

D. Discussion & Possible Action Re: Approval of Resolution No. 24-05 Authorize the Signing of a Lease Agreement with Ayera Technologies, Inc.

A motion was made to approve Resolution No. 24-05 to Authorize the Signing of a Lease Agreement with Ayera Technologies, Inc. by D. Frison, seconded by R. Hansen. The motion passed with a vote of 4-0

E. Discussion & Possible Action Re: Approval to Spend no more than \$35,000.00 of Non-Budgeted Funds to Complete the Buildout of the New Command Vehicle

A motion was made to approve to spend no more than \$35,000 of non-budgeted funds to complete the buildout of the new Command Vehicle by D. Frison and seconded by K. Watkins III. The motion passed with a vote of 4-0

(XI.) Board Questions and Comments – None

(XII.) Closed Session – None

(XIII.) Adjournment: Motion made by D. Frison to adjourn the meeting. The motion was seconded by K. Watkins III. Being there was no further discussion, the motion passed with a vote of 4-0. Motion carried and so ordered at 7:58 pm.

Paul Castillou, Jr., President

Kenneth “Kenny” Watkins III, Vice President

David Frison, Secretary

Ryan Hansen, Member

Absent

Robert Dondero, Member

Balance Sheet

As of February 29, 2024

	<u>Feb 29, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
101 · F&M Checking- General	53,658.72
102 · F&M Zone 1 Fund	141,519.63
104 · F&M- Capital Outlay	1375745.35
106 · F&M- Benefits Reserve Fund	30,082.55
123 · F&M Equipment Replacement Fund	435,214.17
124 · F&M CD	<u>102,362.15</u>
Total Checking/Savings	<u>2138582.57</u>
Total Current Assets	<u>2138582.57</u>
TOTAL ASSETS	<u>2138582.57</u>
LIABILITIES & EQUITY	0.00

03/06/24

Linden-Peters Rural County Fire Protection District
Income by Customer Summary
February 2024

	<u>Feb 24</u>
LexisNexis	5.00
Linden County W.D.	382.85
United States Treasury.	<u>103,784.65</u>
TOTAL	<u><u>104,172.50</u></u>

03/06/24

Linden-Peters Rural County Fire Protection District

Expenses by Vendor Summary

February 2024

	<u>Feb 24</u>
Akerland Technology Solutions	312.50
Blue Cross of California	176.10
Brandon K. Wright	510.60
Butte Therapy Systems	105.00
California Waste Recovery Systems	341.68
Card Services	874.41
Cintas	467.60
Comcast	398.61
E.F. Kludt & Sons	2,492.16
Enterprise Communications	525.00
F & M Bank	66.15
Frontier Communications	43.23
Jim Avansino	1,157.27
Joint Radio Users Group	2,203.30
Ken Snyder Jr.	291.15
Kirk Noffsinger	75.00
Lee Owing Jr.	1,157.27
Life Assist	1,389.32
Linden County Water District	427.93
Marcel Mojalli - 1	65.03
Pacific Gas & Electric	2,178.20
PERS Health Benefits Division	30,216.09
Premier Access Dental	1,846.65
Public Employees' Retirement System	33,837.88
R & C Pest Control	90.00
San Joaquin EMS Agency	203.00
Small Business Benefit Plan Trust	247.20
Vic Solari	291.15
Wright, L'Estrange & Ergastolo	1,358.50
Zylstra Auto & Hardware	311.63
TOTAL	<u>83,659.61</u>

Linden-Peters Rural County Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
410-1 · Property Tax See- Z1	8,595.27	15,950.00	-7,354.73
410 · Property Tax Current Secured	1,520,235.38	2,786,000.00	-1,265,764.62
415-1 · Property Tax Unsecured - Z1	905.35	825.00	80.35
415 · Property Tax Curr Unsecured	160,232.71	144,200.00	16,032.71
420-1 · SB813 - Z1	385.97	569.00	-183.03
420 · SB813 Supplemental	67,472.86	99,000.00	-31,527.14
425-1 · Prior Tax - ZZ1	11.79	16.00	-4.21
425 · Prior Years	2,052.14	1,600.00	452.14
440-1 · Interest Income-48901 SJC Acct	11,344.00	6,900.00	4,444.00
440-2 · Interest Income-48931 SJC Acct	63.00	12.00	51.00
450-1 · Interest - Z1	45.98	60.00	-14.02
450-2 · Interest - Benefits Reserve	10.09	13.00	-2.91
450-4 · Interest - General Fund	8,083.61	5,000.00	3,083.61
450-5 · Interest -Equipment Replace F...	3,040.27	1,140.00	1,900.27
450-6 · Interest - CD	255.27	125.00	130.27
450 · Interest - Checking	6.00	4.00	2.00
460-1 · State - Hmownrs Prop Tax	47.96	50.00	-2.04
460 · State - Hmownrs Prop Tax Relief	8,485.06	8,880.00	-394.94
462 · Grant Income	87,565.11	15,000.00	72,565.11
465 · Fire Prevention Service	5,489.35	13,000.00	-7,510.65
475 · Strike Team Reimbursement	133,164.54	0.00	133,164.54
480 · LCWD Fuel Reimbursement	4,750.41	7,800.00	-3,049.59
482 · Federal Grant			
482-2 · Grant-AFG Regional Radios	92,456.67		
Total 482 · Federal Grant	92,456.67		
492-3 · Service Fees	2,052.22	398.00	1,654.22
495 · Miscellaneous	25.00	100.00	-75.00

Linden-Peters Rural County Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total Income	2,116,776.01	3,106,642.00	-989,865.99
Expense			
500 · Personnel			
510 · Salaries - Regular	857,901.83	1,302,000.00	-444,098.17
512 · Salaries - Overtime	118,074.04	175,000.00	-56,925.96
513 · Salaries - FLSA	19,677.87	29,000.00	-9,322.13
514 · Salaries - Strike Team Overtime	79,996.31		
515 · Salaries - Extra Help	0.00	22,000.00	-22,000.00
517 · Salaries - Holiday	73,701.11	115,000.00	-41,298.89
518 · Salaries - Volunteers	3,195.00	9,000.00	-5,805.00
519 · Educational Incentive	6,023.52	15,600.00	-9,576.48
521 · Retirement	803,162.15	585,946.62	217,215.53
525 · Social Security	1,639.34	3,000.00	-1,360.66
527 · Social Security - Medicare	14,806.02	22,000.00	-7,193.98
530 · Insurance- Medical	203,235.76	270,000.00	-66,764.24
531 · Insurance- Medical (retirees)	32,916.42	60,000.00	-27,083.58
532 · Insurance- Dental	10,015.37	15,500.00	-5,484.63
533 · Insurance - Vision	1,318.00	2,500.00	-1,182.00
534 · Insurance -Life	704.40	1,400.00	-695.60
535 · Insurance- Worker's comp	97,340.25	150,000.00	-52,659.75
536 · Director's Fees	5,600.00	6,500.00	-900.00
Total 500 · Personnel	2,329,307.39	2,784,446.62	-455,139.23
540 · Vehicle & Equipment			
542 · Fuel, Lube, & Oil	18,266.00	34,000.00	-15,734.00
543 · Tires	0.00	3,000.00	-3,000.00
544 · Parts/Supplies	7,175.24	9,000.00	-1,824.76
545 · Maintenance & Repair	27,923.36	46,000.00	-18,076.64
547 · Radios	14,139.99	15,000.00	-860.01
549 · SCBA	8,381.13	17,000.00	-8,618.87

Linden-Peters Rural County Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
550-4 · Small Tools & Equipment	986.61	2,500.00	-1,513.39
551 · Medical equip, supplies, oxygen	3,068.03	5,000.00	-1,931.97
552 · Ladder Purchase/ Maintenance	0.00	1,000.00	-1,000.00
600-2 · Grant-AFG Regional Expense	106,721.41		
Total 540 · Vehicle & Equipment	186,661.77	132,500.00	54,161.77
560 · Buildings & Grounds			
564 · Furniture	323.16	2,000.00	-1,676.84
580 · Maintenance & Repair	5,974.84	14,500.00	-8,525.16
Total 560 · Buildings & Grounds	6,298.00	16,500.00	-10,202.00
600 · Supplies			
600-1 · Grant Expense-Supplies	3,525.31	15,000.00	-11,474.69
602 · Computer Hardware & Software	19,516.63	26,700.00	-7,183.37
606 · Office supplies	1,501.14	4,000.00	-2,498.86
607 · Postage	282.14	500.00	-217.86
608 · Station Supplies	4,894.55	10,000.00	-5,105.45
613 · Clothing-uniforms	0.00	2,000.00	-2,000.00
616 · Clothing- Safety	8,205.84	15,000.00	-6,794.16
625 · Utilities- Electric/ Gas	15,962.24	25,000.00	-9,037.76
626 · Utilities- Water	2,687.91	4,200.00	-1,512.09
627 · Utilities- Cable TV	1,680.89	2,500.00	-819.11
630 · Utilities - Telephone/Cell/CAD	3,877.11	6,500.00	-2,622.89
631 · Utilities - Garbage	2,762.23	4,300.00	-1,537.77
635 · Fire Fighting Foam	3,567.50	3,300.00	267.50
Total 600 · Supplies	68,463.49	119,000.00	-50,536.51
650 · Services			
652 · Insurance/ Casul/ Eq/Bond	1,553.00	40,000.00	-38,447.00

Linden-Peters Rural County Fire Protection District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
655 · Annual Audit	20,825.00	17,000.00	3,825.00
656 · S.J. Co. Tax Admin Chg	20,392.50	50,000.00	-29,607.50
657 · Dispatching	11,918.53	16,500.00	-4,581.47
658 · Computer Support	1,770.00	5,000.00	-3,230.00
665 · Physical Exams	0.00	3,300.00	-3,300.00
667 · Fire Prevention Bureau	3,242.65	3,500.00	-257.35
670 · Assoc. Memberships	1,185.00	4,000.00	-2,815.00
675 · Training	5,377.27	46,900.00	-41,522.73
677 · Consultant Services	0.00	3,000.00	-3,000.00
678 · Attorney Fee's	3,256.00	5,000.00	-1,744.00
690 · Services Contingencies	736.50	5,000.00	-4,263.50
691 · Bank Fees	603.35	1,000.00	-396.65
Total 650 · Services	<u>70,859.80</u>	<u>200,200.00</u>	<u>-129,340.20</u>
695 · Zone 1			
696 · Hydrant Rental	760.00	1,200.00	-440.00
697 · Fire Hose and Appliances	5,571.34	7,000.00	-1,428.66
698 · S.J. Co. Tax Admin Chg	115.00	300.00	-185.00
699 · Fire Hydrant Purchase	0.00	7,000.00	-7,000.00
Total 695 · Zone 1	<u>6,446.34</u>	<u>15,500.00</u>	<u>-9,053.66</u>
Total Expense	<u>2,668,036.79</u>	<u>3,268,146.62</u>	<u>-600,109.83</u>
Net Ordinary Income	<u>-551,260.78</u>	<u>-161,504.62</u>	<u>-389,756.16</u>
Net Income	<u>-551,260.78</u>	<u>-161,504.62</u>	<u>-389,756.16</u>

Linden-Peters Rural County Fire Protection District
FY 23-24 vs FY 22-23 Profit & Loss Prev Year Comparison
July 2023 through February 2024

	<u>Jul '23 - Feb ...</u>	<u>Jul '22 - Feb ...</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
410-1 · Property Tax See- Z1	8,595.27	8,227.08	368.19	4.5%
410 · Property Tax Current Secured	1,520,235.38	1,437,553.84	82,681.54	5.8%
415-1 · Property Tax Unsecured - Z1	905.35	801.90	103.45	12.9%
415 · Property Tax Curr Unsecured	160,232.71	139,996.61	20,236.10	14.5%
420-1 · SB813 - Z1	385.97	246.70	139.27	56.5%
420 · SB813 Supplemental	67,472.86	42,855.62	24,617.24	57.4%
425-1 · Prior Tax - ZZ1	11.79	15.40	-3.61	-23.4%
425 · Prior Years	2,052.14	1,595.77	456.37	28.6%
440-1 · Interest Income-48901 SJC Acct	11,344.00	4,594.00	6,750.00	146.9%
440-2 · Interest Income-48931 SJC Acct	63.00	0.00	63.00	100.0%
450-1 · Interest - Z1	45.98	46.62	-0.64	-1.4%
450-2 · Interest - Benefits Reserve	10.09	10.01	0.08	0.8%
450-4 · Interest - General Fund	8,083.61	1,992.19	6,091.42	305.8%
450-5 · Interest -Equipment Replace F...	3,040.27	384.78	2,655.49	690.1%
450-6 · Interest - CD	255.27	122.38	132.89	108.6%
450 · Interest - Checking	6.00	3.08	2.92	94.8%
460-1 · State - Hmownrs Prop Tax	47.96	49.84	-1.88	-3.8%
460 · State - Hmownrs Prop Tax Relief	8,485.06	8,701.39	-216.33	-2.5%
462 · Grant Income	87,565.11	9,358.25	78,206.86	835.7%
465 · Fire Prevention Service	5,489.35	10,451.41	-4,962.06	-47.5%
475 · Strike Team Reimbursement	133,164.54	244,025.00	-110,860.46	-45.4%
480 · LCWD Fuel Reimbursement	4,750.41	5,848.19	-1,097.78	-18.8%
482 · Federal Grant				
482-2 · Grant-AFG Regional Radios	92,456.67	0.00	92,456.67	100.0%
Total 482 · Federal Grant	92,456.67	0.00	92,456.67	100.0%
492-3 · Service Fees	1,662.62	389.60	1,273.02	326.8%
495 · Miscellaneous	25.00	42.99	-17.99	-41.9%

Linden-Peters Rural County Fire Protection District
FY 23-24 vs FY 22-23 Profit & Loss Prev Year Comparison
July 2023 through February 2024

	<u>Jul '23 - Feb ...</u>	<u>Jul '22 - Feb ...</u>	<u>\$ Change</u>	<u>% Change</u>
Total Income	2,116,386.41	1,917,312.65	199,073.76	10.4%
Expense				
500 · Personnel				
510 · Salaries - Regular	857,901.83	818,562.36	39,339.47	4.8%
512 · Salaries - Overtime	118,074.04	127,455.57	-9,381.53	-7.4%
513 · Salaries - FLSA	19,677.87	18,983.16	694.71	3.7%
514 · Salaries - Strike Team Overtime	79,996.31	167,061.34	-87,065.03	-52.1%
517 · Salaries - Holiday	73,701.11	75,625.38	-1,924.27	-2.5%
518 · Salaries - Volunteers	3,195.00	5,970.00	-2,775.00	-46.5%
519 · Educational Incentive	6,023.52	6,023.52	0.00	0.0%
521 · Retirement	803,162.15	454,706.61	348,455.54	76.6%
525 · Social Security	1,639.34	461.02	1,178.32	255.6%
527 · Social Security - Medicare	14,806.02	15,768.86	-962.84	-6.1%
530 · Insurance- Medical	173,981.46	155,198.68	18,782.78	12.1%
531 · Insurance- Medical (retirees)	29,057.79	26,246.12	2,811.67	10.7%
532 · Insurance- Dental	10,015.37	8,032.11	1,983.26	24.7%
533 · Insurance - Vision	1,318.00	1,302.44	15.56	1.2%
534 · Insurance -Life	704.40	704.40	0.00	0.0%
535 · Insurance- Worker's comp	97,340.25	107,866.00	-10,525.75	-9.8%
536 · Director's Fees	5,250.00	2,750.00	2,500.00	90.9%
Total 500 · Personnel	2,295,844.46	1,992,717.57	303,126.89	15.2%
540 · Vehicle & Equipment				
542 · Fuel, Lube, & Oil	18,266.00	23,981.90	-5,715.90	-23.8%
543 · Tires	0.00	1,845.21	-1,845.21	-100.0%
544 · Parts/Supplies	7,175.24	1,174.00	6,001.24	511.2%
545 · Maintenance & Repair	27,923.36	32,113.58	-4,190.22	-13.1%
547 · Radios	14,139.99	191.47	13,948.52	7,285.0%
549 · SCBA	8,381.13	119.00	8,262.13	6,943.0%
550-4 · Small Tools & Equipment	986.61	1,966.84	-980.23	-49.8%

Linden-Peters Rural County Fire Protection District
FY 23-24 vs FY 22-23 Profit & Loss Prev Year Comparison
July 2023 through February 2024

	Jul '23 - Feb ...	Jul '22 - Feb ...	\$ Change	% Change
551 · Medical equip, supplies, oxygen	3,068.03	2,847.65	220.38	7.7%
552 · Ladder Purchase/ Maintenance	0.00	870.24	-870.24	-100.0%
600-2 · Grant-AFG Regional Expense	106,721.41	0.00	106,721.41	100.0%
Total 540 · Vehicle & Equipment	186,661.77	65,109.89	121,551.88	186.7%
560 · Buildings & Grounds				
564 · Furniture	323.16	2,524.58	-2,201.42	-87.2%
580 · Maintenance & Repair	5,974.84	44,828.54	-38,853.70	-86.7%
Total 560 · Buildings & Grounds	6,298.00	47,353.12	-41,055.12	-86.7%
600 · Supplies				
600-1 · Grant Expense-Supplies	3,525.31	15,091.47	-11,566.16	-76.6%
602 · Computer Hardware & Software	19,516.63	6,307.90	13,208.73	209.4%
606 · Office supplies	1,501.14	1,964.84	-463.70	-23.6%
607 · Postage	282.14	247.13	35.01	14.2%
608 · Station Supplies	4,894.55	5,567.79	-673.24	-12.1%
613 · Clothing-uniforms	0.00	150.01	-150.01	-100.0%
616 · Clothing- Safety	8,205.84	7,324.15	881.69	12.0%
625 · Utilities- Electric/ Gas	15,962.24	16,139.73	-177.49	-1.1%
626 · Utilities- Water	2,687.91	2,604.13	83.78	3.2%
627 · Utilities- Cable TV	1,680.89	1,593.90	86.99	5.5%
630 · Utilities - Telephone/Cell/CAD	3,802.11	3,822.76	-20.65	-0.5%
631 · Utilities - Garbage	2,762.23	2,773.94	-11.71	-0.4%
635 · Fire Fighting Foam	3,567.50	3,217.50	350.00	10.9%
Total 600 · Supplies	68,388.49	66,805.25	1,583.24	2.4%
650 · Services				
652 · Insurance/ Casul/ Eq/Bond	1,553.00	0.00	1,553.00	100.0%
655 · Annual Audit	20,825.00	1,350.00	19,475.00	1,442.6%

Linden-Peters Rural County Fire Protection District
FY 23-24 vs FY 22-23 Profit & Loss Prev Year Comparison
July 2023 through February 2024

	<u>Jul '23 - Feb ...</u>	<u>Jul '22 - Feb ...</u>	<u>\$ Change</u>	<u>% Change</u>
656 · S.J. Co. Tax Admin Chg	20,392.50	24,974.00	-4,581.50	-18.4%
657 · Dispatching	11,918.53	9,795.28	2,123.25	21.7%
658 · Computer Support	1,770.00	1,770.00	0.00	0.0%
665 · Physical Exams	0.00	2,229.25	-2,229.25	-100.0%
667 · Fire Prevention Bureau	3,242.65	2,396.77	845.88	35.3%
670 · Assoc. Memberships	1,185.00	845.00	340.00	40.2%
675 · Training	5,377.27	1,638.40	3,738.87	228.2%
677 · Consultant Services	0.00	525.00	-525.00	-100.0%
678 · Attorney Fee's	3,256.00	0.00	3,256.00	100.0%
690 · Services Contingencies	736.50	4,504.60	-3,768.10	-83.7%
691 · Bank Fees	603.35	578.50	24.85	4.3%
Total 650 · Services	<u>70,859.80</u>	<u>50,606.80</u>	<u>20,253.00</u>	<u>40.0%</u>
695 · Zone 1				
696 · Hydrant Rental	760.00	760.00	0.00	0.0%
697 · Fire Hose and Appliances	5,571.34	831.26	4,740.08	570.2%
698 · S.J. Co. Tax Admin Chg	115.00	143.00	-28.00	-19.6%
Total 695 · Zone 1	<u>6,446.34</u>	<u>1,734.26</u>	<u>4,712.08</u>	<u>271.7%</u>
Total Expense	<u>2,634,498.86</u>	<u>2,224,326.89</u>	<u>410,171.97</u>	<u>18.4%</u>
Net Ordinary Income	<u>-518,112.45</u>	<u>-307,014.24</u>	<u>-211,098.21</u>	<u>-68.8%</u>
Net Income	<u><u>-518,112.45</u></u>	<u><u>-307,014.24</u></u>	<u><u>-211,098.21</u></u>	<u><u>-68.8%</u></u>



LINDEN – PETERS FIRE DISTRICT

17725 E. Hwy 26, Linden, CA 95236
Phone: 209.887.3710 Fax: 209.887.2821
info@lindenfire.org
Kirk Noffsinger, Fire Chief

Board Members

President: Paul Castillou Jr.
Vice-President: Kenneth Watkins III
Secretary: David Frison
Member: Ryan Hansen
Member: Robert Dondero

LINDEN – PETERS FIRE DEPARTMENT

MONTHLY BOARD REPORT

MARCH 7, 2024

FINANCIAL SUMMARY AND REPORT:

For the month ending February 29, 2024

- All accounts balanced as of February 29, 2024

CURRENT EVENT SUMMARIES, REPORTS, AND/OR CORRESPONDENCE:

- **Meetings for the month**
 - 02/08 LPFD Board Meeting
 - 02/08 LPFD Finance Committee Meeting
 - 02/14 DOC Meeting
 - 02/14 SJCFCFA EMS Committee Meeting
 - 02/20 Meeting with Supervisor Ding
 - 02/21 JRUG
 - 02/22 FDAC Board Meeting
 - 02/23 FDAC Education Committee Meeting
- **Correspondence/Events:** None
- **Current Projects/Updates:** None

A SHIFT PERSONNEL: Captain J. Reed / Lieutenant K. Dahlenburg / Firefighter Engineer D. Dennis/
Firefighter Engineer J. Davis

Activities for the Month

- Responded to 20 calls for service
- Reported the E54 now has a CAD
- Inspection and pre incident survey started for Bellota Sub Station

B SHIFT PERSONNEL: Captain B. Ruegsegger / Lieutenant J. Goins / Firefighter Engineer T.
Watson/Firefighter Engineer M. Garcia

Activities for the Month

- Responded to 30 calls for service
 - Reported that the roof was assessed
 - Completed inspection and pre-incident survey at Fiore's Floral & Gifts
-

C SHIFT PERSONNEL: Captain M. Mojalli / Lieutenant R. Ruegsegger/ Firefighter Engineer M. Verdon/ Firefighter Engineer B. Wright

Activities for the Month

- Responded to 20 calls for service
- Connected the new laptops on E51 and E52 to the internet modems via ethernet cables
- Programmed and installed new mobile radios on E54, WT52, U51
- Installed new radio speaker on WT 52
- Replaced expired AED pads on E51 and E52.
- Completed inspection and pre-incident survey at Choice Harney

DEPARTMENT FIRE PREVENTION REPORT:

- Projects: New Project-Podesta Packing. Ongoing Projects: Morada Produce and LUSD Solar Project. Completed Project: Bellota Sub Station Power Storage Project
- Issued no permits; shifts have begun the Company Inspections/Pre Incident Surveys on First Due

ON DUTY TRAINING:

Fire Scene Ops: Firefighter Survival/SCBA Confidence/Search and Rescue/VEIS
EMS: EMS Work Place Stress
LPE Policy: 100-Fire Service Authority
Safety: NFPA 1500 Bloodborne Pathogens Safety

Outside Training

- 02/20, 02/28, & 03/01 PG&E Training @ Bellota Sub
- 02/06, 02/07, & 02/08 B. Wright attended Wildland Arson Training in Reno

FIRE VOLUNTEERS, FIRE CADETS, AND VOLUNTEER FIREFIGHTERS ASSOCIATION

ACTIVITIES: Association Dinner meeting on 3/6.

CORRESPONDENCE: No correspondence in the month of February.

MEMORIAL DONATIONS: The Association has received \$995.00 in donations for 2024.

DONATIONS MADE: The Association did not make any donations for the month of February.

Department Report – 03/2024

LINDEN - PETERS FIRE DISTRICT				MONTH - YEAR: Feb-24	
INCIDENT TYPE	NO.	POSTED	CANCELED	PAID STAFF	
STRUCTURE FIRE	2			102 B. RUEGSEGGER	1
VEGETATION FIRE				106 M. MOJALLI	10
VEHICLE FIRE	3			108 J. REED	
FIRE OTHER	1			105 J. GOINS	2
EMS CALL	39			107 K. DAHLENBURG	4
MVA	3			110 R. RUEGSEGGER	8
RESCUE CALL				111 T. WATSON	
HAZARDOUS CONDITION	4			118 M. GARCIA	
SERVICE CALL (NON EMERGENCY)	4			119 M. VERDON	
GOOD INTENT CALLS	1			120 B. WRIGHT	
FALSE ALARMS	2			122 D. DENNIS	
WEATHER / DISASTER				123 J. DAVIS	
SPECIAL INCIDENTS/OTHER	11		6		
TOTAL FOR THE MONTH:	70			TOTAL:	25
TOTAL FOR THE YEAR:	105			VOLUNTEER STAFF	STA COV.
PREVIOUS YEAR COMPARISON					
		Diff	%	117 G. SCHAEDE (VFF)	15
MONTH:	52	18	26%	152 P. WHITAKER (VFF)	0
YEAR:	122	-17	-16%	166 A. RUEGSEGGER (VPF)	17
DAY CALLS (8AM - 5PM):	34			TOTAL:	32
NIGHT CALLS (5PM - 8AM):	36				
CALLS PER SHIFT					
A:	20				
B:	30				
C:	20				
AUTOMATIC AID					
	GIVEN	POSTED	CANCELED	RECEIVED	
WATERLOO MORADA (WMR)	10		5	4	
MOKELUMNE (MKE)	1			11	
CLEMENTS (CLE)	1				
FARMINGTON (FAR)				1	
FRENCH CAMP FIRE (FRC)					
COLLEGEVILLE (CVG)					
STOCKTON (STO)					
MONTEZUMA (ZUM)					
LODI (LOD)					
WOODBIDGE (WOO)					
LIBERTY (LIB)					
MOUNTAIN HOUSE (MHU)					
ESCALON (ESL)					
RIPON (RIP)					
CALAVERAS CONSOLIDATED	2		1		
LATHROP MANTECA (LMD)					
CalFire (TCU)					
OES, XSJ, EOC, SQF, VNC, BEU, MMU					
TOTAL:	14	0	6	16	

LEGEND

- FIU callout - conducted by LPFD investigator
- FIU callout - NOT conducted by LPFD investigator
- In District investigation, not a county FIU callout

San Joaquin County Joint Fire Investigation Unit

Agency	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Escalon												
Ripon		1										
Lathrop-Manteca												
Farmington												
Linden-Peters	1											
Clements												
Woodbridge												
South County Fire Authority												
French Camp/Mountain House												
Liberty												
Mokelumne												
Collegetown												
Waterloo-Morada		1										
Thornton												
Montezuma		1										
Lodi												
Stockton												
Manteca												
Total FIU Callouts	1	3										

January

Linden – Fatality Fire. Covered by Martin Garcia off-duty and Brandon Wright on-duty.

February

Ripon – Structure Fire. Covered by San Joaquin County Sheriffs.

Waterloo-Morada – Motel Fire. Covered by George Wells from Waterloo Morada.

Montezuma – Church fire. Covered by George Wells from Waterloo Morada.



September 19, 2023

RE: Senate Bill 415 (2015-2016), *California Voters Participation Rights Act*

To Mr. Noffsinger ,

This letter is intended as a courtesy reminder and to provide general information about Senate Bill 415 (SB 415), also known as the California Voters Participation Rights Act, codified under Elections Code §§ 14050-14057. This letter does not have the force and effect of law, regulation or rule and is distributed with the understanding that the San Joaquin County Registrar of Voters is not rendering legal advice. Your district is urged to review all aspects of Elections Code §§ 14050-14057 with your counsel.

Existing law generally requires all state, county, municipal, district, and school district elections be held on an established election date. Existing law also establishes certain even year dates for statewide elections and requires any state, county, municipal, district and school district election held on a statewide election date to be consolidated with that statewide election.

SB 415 was signed by Governor Brown in September 2015. SB 415 commenced on January 1, 2018. It requires districts to meet a threshold of voter participation in order to continue holding odd year elections without penalty. Your district could be impacted by this new legislation, since your district regularly schedules and holds elections during UDEL (Uniform District Election Law) elections held in November of each odd year.

SB 415 would prohibit a political subdivision from holding an election other than on a statewide election date if holding an election on a non-statewide election date has previously resulted in a significant decrease in voter turnout. A “significant decrease in voter turnout” is defined as 25% less than the average voter turnout within that political subdivision for the previous four statewide general elections. The new law (Elections Code § 14056) does not affect your ability to schedule and hold a special election during any established election date pursuant to Elections Code § 1000 or Elections Code § 1500.

When the San Joaquin County Registrar of Voters’ Office conducts an election for a jurisdiction such as your District, the election is almost always consolidated with other elections occurring on that same date. The costs for such elections are allocated proportionally among participating jurisdictions based on two key factors:



1. The number of registered voters within each jurisdiction, and
2. The number of entities participating in the given election

Typically, general district elections in odd-numbered years have higher proportional costs than statewide general elections in even-numbered years for cities, school districts, special districts, and other jurisdictions because the number of entities with elections during odd-numbered years is fewer, resulting in less cost-sharing.

If your district decides to eventually move from the odd-year UDEL elections to the even-year statewide general elections after completing an independent review, please read Elections Code § 10404 (special districts) and Elections Code § 10404.5 (school districts). These codes specify a resolution by your governing board which moves your election to the same day as the statewide general election, and must be submitted, scheduled, and heard by the San Joaquin County Board of Supervisors no later than 240 days prior to the date of the currently scheduled district election.

If it is determined after review that your district is included with those that must change to even year elections, Elections Code § 14052 allows “political subdivisions” to continue to hold UDEL odd-year elections after 2018 if they had adopted a plan to consolidate with the statewide general election schedule prior to the November 8, 2022, statewide general election.

Please feel free to contact our office at (209) 468-8945 or via email at: candidates@sjgov.org if you have any questions or concerns.

Sincerely,

Olivia Hale
San Joaquin County Registrar of Voters



LINDEN – PETERS FIRE DISTRICT

17725 E. Hwy 26, Linden, CA 95236
Phone: 209.887.3710 Fax: 209.887.2821
info@lindenfire.org
Kirk Noffsinger, Fire Chief

Board Members
President: Paul Castillou Jr.
Vice-President: Kenneth Watkins III
Secretary: David Frison
Member: Ryan Hansen
Member: Robert Dondero

Resolution No. 24-06

RESOLUTION OF THE BOARD OF DIRECTORS OF THE LINDEN-PETERS FIRE PROTECTION DISTRICT ESTABLISHING EVEN YEARS FOR DISTRICT GENERAL ELECTIONS TO COINCIDE WITH STATEWIDE GENERAL ELECTIONS

WHEREAS, California Elections Code Section 10404, establishes a procedure whereby a special district may change the election date for its legislative body by adopting a resolution seeking approval of the change by the Board of Supervisors in the County of San Joaquin; and

WHEREAS, if this change in election date is approved, it is requested that the new election date for the Linden-Peters Fire Protection District Board of Directors be moved from the first Tuesday after the first Monday in November 2025 to the first Tuesday after the first Monday in November 2026 to coincide with the statewide general election; and

WHEREAS, if this change in election date is approved, it is further requested that the new election date for the Linden-Peters Fire Protection District Board of Directors be moved from the first Tuesday after the first Monday in November 2027 to the first Tuesday after the first Monday in November 2028 to coincide with the statewide general election; and

WHEREAS, Exhibit A to this resolution provides the names of the Directors and current terms which will be up for election in the Years 2025 and 2027 and the proposed new election dates; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LINDEN-PETERS FIRE PROTECTION DISTRICT, a public agency located in the county of San Joaquin, California, as follows:

1. The foregoing recitals are true and correct and the Board of Directors hereby declares its intent to adopt this resolution to consolidate the election date for the Directors of the Board with the date for the California General Election in November in even-numbered years pursuant to Elections Code 10404; and
2. The District will forward this resolution to the San Joaquin County Board of Supervisors explaining the rationale for the resolution and requesting formal approval of the change by the Board of Supervisors at a public meeting held within 60-days after submission and after the resolution has been posted in accordance with the law; and
3. That all dates and other procedures pertaining to such elections shall be consistent with the primary or general election with respect to nominations, notices, canvass of votes, certification of election, and all other procedural requirements of the Elections Code pertaining to the primary or general election, in compliance with Elections Code section 10404(b)(1); and

4. If consolidation of election is approved by the Board of Supervisors, the date of District elections will be moved from the first Tuesday after the first Monday in November 2025 to the first Tuesday after the first Monday in November 2026 and from the first Tuesday after the first Monday in November 2027 to the first Tuesday after the first Monday in November 2028 to coincide with the statewide general election; and
5. That this resolution shall take effect and be effective immediately, and shall be submitted to the San Joaquin County Board of Supervisors no later than 240 days prior to the date of the currently scheduled 2025 District election; and
6. The District Board also makes the following requests:
 - a. That the San Joaquin County Board of Supervisors notify all districts located in their county of the District's resolution to consolidate and request input from each district on the effect of consolidation.
 - b. That the san Joaquin County Board of Supervisors authorize and direct their elections officials to prepare and transmit to them impact analyses of the proposed consolidation, including reports on the cost-effectiveness of the proposed action.
 - c. That the San Joaquin County Board of Supervisors adopt a resolution to approve this Resolution within 60 days from the date of its submission and specify that henceforth, the District's Board elections shall occur regularly on the same date as statewide general elections occurring in even-numbered years, with the first such election occurring on November 3, 2026, unless they find that their ballot styles, voting equipment, or computer capacities are such that additional elections or materials cannot be handled.
 - d. That San Joaquin County issue public notices of the proceedings in which their resolution is to be considered for adoption, pursuant to Section 25151 of the Government Code.
 - e. That if they approve the Resolution, the San Joaquin County Board of Supervisors authorize and direct their election officials to deliver by mail at the District's expense, the payment of which is hereby authorized, notice to all voters of the District within their jurisdiction of said approval.

PASSED AND ADOPTED at a meeting of the Board of Directors on this 6th Day of March, 2024, by the following vote:

AYES: ()

NOES: ()

ABSENT: ()

ABSTAIN: ()

Paul Castillou, Jr.
President, Board of Directors

ATTEST:

David Frison
Secretary, Board of Directors

(OFFICIAL SEAL)

Exhibit A
Current and Proposed Election
Dates

Director Name	Term	Current Term	Proposed Revised Term	Full Term
Paul Castellou Jr.	4 Years	Ends 2025	Ends 2026	Ends 2026
Kenneth Watkins III	4 Years	Ends 2025	Ends 2026	Ends 2026
David Frison	4 Years	Ends 2027	Ends 2028	Ends 2028
Ryan Hansen	4 Years	Ends 2027	Ends 2028	Ends 2028
Robert Dondero	4 Years	Ends 2027	Ends 2028	Ends 2028

Subject: Need for Roof Repair at the Fire Station

Page 1 of 2

ACTION ITEM: Need for Roof Repair Fire Station

LEAD STAFF: Kirk Noffsinger, Fire Chief

BUDGET: TBD

DISCUSSION:

Executive Summary:

This staff report outlines the urgent requirement for repairing the roof of our Fire Station. The current condition of the roof poses significant risks to the safety and functionality of the station. Immediate action is necessary to address this critical infrastructure concern.

Background:

The roof of the Fire Station, has shown signs of wear and deterioration. Inspection reports indicate leaks and possible structural issues, and compromised integrity, jeopardizing the safety of both personnel and equipment housed within the facility.

Issues with Current Roof:

Leakage: Persistent leaks during inclement weather are causing damage to interior spaces, including vital equipment and living quarters.

Structural Integrity: Any compromise of the roof's structural integrity could pose a potential safety hazard, necessitating prompt attention to prevent further deterioration.

Mold and Mildew: The water infiltration has created an environment conducive to the growth of mold and mildew, posing health risks to personnel and compromising the cleanliness of the facility.

Financial Considerations:

Cost of Delay: Procrastination in addressing the roof issues may lead to escalated repair costs and potential damage to valuable equipment.

Budget Impact: Allocating funds for immediate repairs is essential to prevent further damage and maintain the operational readiness of the fire station.

Operational Impact:

Personnel Safety: Prompt roof repair is vital to ensure the safety and well-being of our firefighting personnel who work and reside within the facility.

Equipment Protection: Protecting firefighting equipment from water damage is crucial to maintaining operational readiness and response effectiveness.

Subject: Need for Roof Repair at the Fire Station

Page 2 of 2

Recommendation:

It is recommended that the Linden – Peters Rural Fire Protection District Board of Directors allow the Fire Chief to solicit bids through the Request For Proposal (RFP) process and allocate the necessary funds for the immediate repair of the roof at the Fire Station once the RFP process has been completed.

Budgetary Requirements:

Once the RFP process is completed, an estimated budget for the roof repair project, including materials, labor, and potential contingencies will be submitted for the boards approval.

Conclusion:

Addressing the roof issues at the Fire Station is imperative to uphold the safety and operational effectiveness of our firefighting personnel and equipment. Timely action will mitigate further damage and ensure the continued readiness of our station.