



LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz
Vice-President: Thomas G. Watkins
Secretary: David Frison
Member: Paul Castillou Jr.
Member: Kenneth “Kenny” Watkins III

Minutes of Board Meeting Thursday, October 5, 2023

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President Jack Plotz at 7:00 PM, Members Present: Vice President Thomas G. Watkins, Board Secretary David Frison, Board Member Paul Castillou, Jr. and Board Member Kenny Watkins III. Members Absent: None; L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Captain Jacob Reed, and Administrative Assistant Lorena Coose.

(I.) Call to Order – 7:00 PM

(II.) Roll Taken

Meeting minutes were taken by Administrative Assistant Lorena Coose.

(III.) Public Comment

Community Member Pat Fish asked the Board to consider abandoning the Training Tower project and that Mr. Fish would volunteer his time to develop other options. Board Member Kenny Watkins III noted that the Board would be open to discussion. Chief Noffsinger recommended that Mr. Fish attend the next Training Facility Committee meeting where there would be further opportunity for discussion.

(IV.) Minutes:

- A. Discussion & Possible Action re: Regular Board Meeting Minutes – August 2023.
A motion to approve the August 2023 Board meeting minutes was made by P. Castillou Jr and seconded by D. Frison. Motion passed with a vote of 5-0
- B. Discussion & Possible Action re: Regular Board Meeting Minutes – September 2023.
A motion to approve the September 2023 Board meeting minutes was made by P. Castillou Jr and seconded by D. Frison. Motion passed with a vote of 5-0

(V.) Board Committee Reports

- A. Training Facility Committee Report – K. Watkins III informed the Board that there was no update at this time.
- B. Finance Committee Report – Vice President Thomas G. Watkins noted that the Finance Committee reviewed the financials including invoices, credit card statements, and that all was in order.

(VI.) Financial Summary and Report

- A. Monthly Financial, Current events summary for September 2023 - Presented by Fire Chief Kirk Noffsinger. Fire Chief Kirk Noffsinger provided an overview of the financials for the month. Chief Noffsinger noted that the CalPERS Unfunded Liability Payment would be processed after the December income was received from the County.

(VII.) Consent Agenda:

- A. Discussion & Possible Action re: Approval of the September 2023 Monthly Financial Reports and expenditures. A motion to approve the financial reports was made by K. Watkins III and seconded by P. Castillou Jr. Motion passed with a vote of 5-0.

(VIII.) Current Events Summaries, Reports, and/or Correspondence:

Current Events for the Linden-Peters Fire District months of September 2023 was presented by Fire Chief Kirk Noffsinger.

A. Departmental Report-Fire Chief Kirk Noffsinger:

Fire Chief Kirk Noffsinger provided an update on the events and meetings held for the month of September 2023, along with providing an overview of the calls and FIU report. Chief Noffsinger noted that there would be additional equipment purchased through the FEMA Regional grant.

Captain Reed provided the Shift, Training, Prevention, and Volunteer reports.

B. Union Report - None

(IX.) Unfinished Business:

- A. Discussion & Possible Action Re: Resolution to approve the Linden-Peters Rural Fire Protection District change from Odd-Numbered Years to Even-Numbered Years to Coincide and Consolidate with the General Elections

The Board agreed to keep this item on the Agenda for next month's Board meeting noting that there may be a cost increase associated with moving the election to even years.

(X.) New Business: None

(XI.) Board Questions and Comments –

Vice President Thomas G. Watkins asked Chief Noffsinger to provide an overview on the process for filling the Board positions that will become vacant in December 2023. After some discussion, the Board directed Chief Noffsinger to prepare an application for interested applicants.

(XII.) Closed Session –

At 7:35 pm, Board President Jack Plotz announced that the Board would enter into closed session to discuss the following items:

- A. Section 54957.6: Labor Negotiators
Unrepresented Employee = Administrative Assistant
- B. Report of actions taken in closed session.


The Board Returned to open session at 9:00 pm.

A motion was made by D. Frison to approve the contract for Administrative Assistant Lorena Coose. The motion was seconded by T. Watkins. The motion passed unanimously 5 – 0.

(XIII.) Adjournment: Motion made by D. Frison to adjourn the meeting. The motion was seconded by T. Watkins. Being there was no further discussion the motion passed with a vote of 5-0. Motion carried and so ordered at 9:04 pm.




John E. Plotz, President




Thomas G. Watkins, Vice President



David Frison, Secretary



Paul Castillou, Jr., Member



Kenneth "Kenny" Watkins III