



LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz
Vice-President: Thomas G. Watkins
Secretary: David Frison
Member: Paul Castillou Jr.
Member: Kenneth “Kenny” Watkins III

Minutes of Board Meeting Thursday, September 7, 2023

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President Jack Plotz at 7:00 PM, Members Present: Vice President Thomas G. Watkins, Board Secretary David Frison, Board Member Paul Castillou, Jr. and Board Member Kenny Watkins III. Members Absent: None; L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Captain Brandon Ruegsegger, FF/Eng Martin Garcia.

- (I.) Call to Order – 7:00 PM
- (II.) Roll Taken
Meeting minutes were taken by Fire Chief Kirk Noffsinger.
- (III.) Public Comment – None
- (IV.) Minutes:
 - A. Discussion & Possible Action re: Regular Board Meeting Minutes – August 2023. Board minutes for the August meeting were not completed and approval was tabled until the next meeting. Motion by P. Castillou and seconded by T. Watkins. Motion passed with a vote of 5-0
- (V.) Board Committee Reports
 - A. Training Facility Committee Report – K. Watkins informed the board that the committee visited the site earlier in the month and that the engineering plans were being submitted to the county for approval and permit.
- (VI.) Financial Summary and Report
 - A. Monthly Financial, Current events summary for August 2023 - Presented by Fire Chief Kirk Noffsinger. Fire Chief Kirk Noffsinger provided an overview of the financials for the month and noted that there had been no deposits for the month. Other than that, the final 23 – 24 budget would need to be approved this month.
- (VII.) Consent Agenda:
 - A. Discussion & Possible Action re: Approval of the August 2023 Monthly Financial Reports and expenditures. A motion to approve the financial reports was made by K. Watkins and seconded by D. Frison. Motion passed with a vote of 5-0.
- (VIII.) Current Events Summaries, Reports, and/or Correspondence:
Current Events for the Linden-Peters Fire District months of August 2023 was presented by Fire Chief Kirk Noffsinger.
 - A. Departmental Report-Fire Chief Kirk Noffsinger:

Fire Chief Kirk Noffsinger provided an update on the events and meetings held for the month of August 2023, along with providing an overview of the calls and FIU report.

Fire Chief Kirk Noffsinger also provided the Shift, Training, Prevention, and Volunteer reports.

B. Union Report - None

(IX.) Unfinished Business: None

A. Discussion & Possible Action Re:

(X.) New Business:

A. Discussion & Possible Action Re: Approve CalPERS Unfunded Liability Payment in the amount of \$651,448.00.

The Chief and board discussed the issue of CalPERS needing more money due to bad investments. There was a lengthy discussion concerning what could happen if paid now vs. later. K. Watkins thought it best to pay the amount now in order to minimize the impacts of the interest that CalPERS would add. The Chief asked that we hold off until we start receiving some tax revenue before we take such a large amount out of the general fund.

A motion to pay the amount as soon as possible was made by K. Watkins. The motion was seconded by P. Castillou Jr. The motion passed with a vote of 5 – 0.

B. Discussion & Possible Action Re: Approve FY 2023-FY 2024 Final Budget

The Chief advised the board that there were no additions or subtractions from the preliminary budget.

A motion was made by K. Watkins to approve the final budget for the 23 – 24 budget year. The motion was seconded by T. Watkins. The motion passed unanimously 5 - 0

C. Discussion & Possible Action re: Approve Purchase of Rapid Intervention Crew Pack & Accessories from LN Curtis in an amount not to exceed \$8,500.00

The board discussed the request. The on-duty crew present explained what the RIC pack is and how it is used on emergency incidents. Also that the goal of getting the second RIC pack was to ensure that we had one on each front line fire engine.

A motion was made by P. Castillou to purchase the RIC pack. The motion was seconded by D. Frison. The motion passed unanimously 5 – 0

D. Discussion & Possible Action re: Resolution to Approve the Linden-Peters Rural Fire Protection District from Odd-Numbered Years to Even-Numbered Years to Coincide and Consolidate with the General Elections

The board discussed with the Chief the need to make the changes requested by the county. The Chief believes that these changes are required but would contact the

county and find out if this is required and would get back to the board at the next meeting in October. All board members agreed to table this until the next meeting.

E. Discussion & Possible Action re: Agreement Between Linden-Peters Fire District and Mokelumne Rural Fire District Regarding Response to Water Rescue Calls

The Chief informed the board that this equipment was purchased with ARPA funds and that because some of the members of the department are qualified to participate in water rescue incidents, the gear was purchased for and would be used for that purpose only. The agreement is needed to insure that our department understands that we are responsible for the equipment and if we can provide support for water rescue operations, we will do so.

A motion to approve was made by K. Watkins III and seconded by P. Castellou Jr. The motion was passed with a vote of 5 – 0.

(XI.) Board Questions and Comments - None

(XII.) Closed Session –

At 7:31 pm, Board Vice President Thomas Watkins announced that the Board would enter into closed session to discuss the following items:

A. Section 54957.6: Labor Negotiators

a) Unrepresented Employee = Administrative Assistant


B. Report of actions taken in closed session.

The Board Returned to open session at 8:18 pm. Board President Jack Plotz announced that the board discussed the potential Administrative Assistant contract agreement between the Linden-Peters Fire Protection District, the Mokelumne Fire District and Lorena Coose. The board agreed that the LPFD probably did not have enough work to sustain a full-time administrative position but did feel that it could benefit the district if there was an agreement reached between the two fire districts to share services for the administrative position. The board agreed to meet with the chief and two board members from Mokelumne Fire District to discuss the possibility of a shared contract. Board member P. Castellou would work with the Fire Chief to set up a meeting date.

The board and Fire Chief discussed increasing the pay for L. Coose as a part time employee. The board agreed that she should be paid an hourly wage that was equal to the current pay scale for other Administrative Assistance. The board settled on increasing the wage to \$32.00 hour.

A motion was made by D. Frison to increase the hourly wage to \$32.00 an hour. The motion was seconded by P. Castellou. The motion passed unanimously 5 – 0.

Adjournment: Motion made by D. Frison to adjourn the meeting. The motion was seconded by P. Castellou Jr. Being there was no further discussion the motion passed with a vote of 4-0. Motion carried and so ordered at pm.




John E. Plotz, President



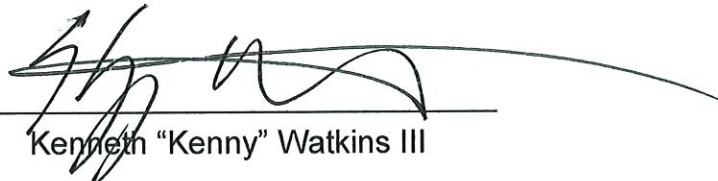
Thomas G. Watkins, Vice President



David Frison, Secretary



Paul Castellou, Jr., Member



Kenneth "Kenny" Watkins III