



# LINDEN – PETERS FIRE DISTRICT

17725 E. Hwy 26, Linden, CA 95236  
Phone: 209.887.3710 Fax: 209.887.2821  
[lpfd@sjgov.org](mailto:lpfd@sjgov.org)  
Kirk Noffsinger, Fire Chief

## Board Members

President: John E. Plotz  
Vice-President: Thomas G. Watkins  
Secretary: David Frison  
Member: Paul Castellou Jr.  
Member: Kenneth Watkins III

## AGENDA

### BOARD OF DIRECTORS MEETING

7:00 P.M. Thursday, November 3, 2022

The Agenda for this regular meeting was posted in the lobby window of the Fire Station at least 72 hours prior to the meeting. Kirk Noffsinger – Fire Chief

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| <p>(I.) CALL TO ORDER</p> <p>(II.) ROLL CALL OF BOARD MEMBERS</p> <ul style="list-style-type: none"><li>• John E. Plotz, Board President</li><li>• Thomas G. Watkins Board Vice President</li><li>• David Frison, Board Secretary</li><li>• Paul Castellou Jr., Board Member</li><li>• Kenneth Watkins III, Board Member</li></ul> <p>(III.) PUBLIC COMMENT –<br/>(Public comment/input is welcome. All comments/input are limited to three minutes per individual)</p> <p>(IV.) MINUTES</p> <p>A. Discussion &amp; Possible Action re: Regular Board Meeting Minutes – October 2022</p> <p>(V.) BOARD COMMITTEE REPORTS</p> <p>A. Finance Committee Report – Board Vice President Thomas G. Watkins</p> <p>(VI.) FINANCIAL SUMMARY AND REPORT</p> <p>A. Monthly Financial Current Events Summary for October 2022 – Fire Chief Kirk Noffsinger (Treasurer)</p> <p>(VII.) CONSENT AGENDA</p> <p>A. Discussion &amp; Possible Action re: Approval of the October 2022 Financial Report and Expenditures</p> <p>(VIII.) CURRENT EVENT SUMMARIES, REPORTS, AND/OR CORRESPONDENCE<br/>(Current Event Summaries are regarding activities of the Fire District and the status and progress relating thereto)</p> <p>A. Departmental Report – (Fire Chief Kirk Noffsinger)</p> | <p>B. Union Report – (Union Representative)</p> <p>(IX.) UNFINISHED BUSINESS – NONE<br/>(Public comment/input is welcome before each agenda item of Unfinished and New Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.)</p> <p>(X.) NEW BUSINESS</p> <p>A. Discussion &amp; Possible Action Re: Approve Resolution <u>No. 22-03</u> Approving the Department of Forestry and Fire Protection Agreement #7GF22141 and Authorizing Fire Chief Kirk Noffsinger to sign and execute the Agreement</p> <p>(XI.) BOARD QUESTIONS AND COMMENTS</p> <p>(XII.) CLOSED SESSION – NONE</p> <p>(XIII.) ADJOURNMENT</p> <p style="text-align: center;"><u>CURRENTLY THE NEXT SCHEDULED</u><br/><u>REGULAR BOARD MEETING</u></p> <p style="text-align: center;"><b>December 8 @ 7:00PM</b></p> <p style="text-align: center;">Agenda Posted: October 31 @ or before 4:00 PM</p> <hr/> <p style="text-align: center;">SIGNED ORIGINAL ON FILE</p> <hr/> <p style="text-align: center;">DAVID FRISON, BOARD SECRETARY</p> |
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Kirk Noffsinger, Fire Chief

### Board Members

President: John E. Plotz  
Vice-President: Thomas G. Watkins  
Secretary: David Frison  
Member: Paul Castellou Jr.  
Member: Kenneth “Kenny” Watkins III

### Minutes of Board Meeting

Thursday, October 6, 2022

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President Jack Plotz at 7:00 PM, Members present: Vice President Thomas G. Watkins, Board Member Paul Castellou, Jr, and Board Member Kenny Watkins III. Members Absent: David Frison. L.P.F.D. on duty staff present: Captain Brandon Ruegsegger, Lt. James Goins, FF/Engineer Martin Garcia, FF/Engineer Mike Verdon. Fire Chief Kirk Noffsinger absent.

- (I.) Call to Order – 7:03 PM
- (II.) Roll Taken  
Meeting minutes were taken by Administrative Assistant Lorena Coose.
- (III.) Public Comment – None
- (IV.) Minutes:
  - A. Discussion & Possible Action re: Regular Board Meeting Minutes – September 2022. Board Minutes approved on motion by K. Watkins III and seconded by P. Castellou, Jr. Motion passed with a vote of 4-0.
- (V.) Board Committee Reports
  - A. None.
- (VI.) Financial Summary and Report
  - A. Monthly Financial, Current events summary for September 2022 - Presented by Administrative Assistant Lorena Coose. Administrative Assistant Lorena Coose provided an overview of the financials for the month of September 2022.
- (VII.) Consent Agenda:
  - A. Discussion & Possible Action re: Approval of the September 2022 Monthly Financial Reports and expenditures. A motion to approve the financial reports was made by K. Watkins III and seconded by P. Castellou, Jr. Motion passed with a vote of 4-0.
- (VIII.) Current Events Summaries, Reports, and/or Correspondence:

Current Events for the Linden-Peters Fire District months of September 2022 was presented by Captain Brandon Ruegsegger.

  - A. Departmental Report-Fire Chief Kirk Noffsinger:

Captain Brandon Ruegsegger provided an update on the events and meetings held for the month of September 2022.

Captain Ruegsegger provided the Shift, Training report and provided the Fire Prevention Report.

B. Union Report – None

**(IX.)** Unfinished Business – None

**(X.)** New Business - None

**(XI.)** Board Questions and Comments

Captain Ruegsegger noted that there was no update concerning the insurance issue with Diamond Walnut and also no update on the construction of the training tower. Captain Ruegsegger noted that the Volunteer Association Christmas Dinner is tentatively scheduled for December 11.

Administrative Assistant Lorena Coose reported that there was no CalPERS unfunded liability pending per the actuarial reports provided by CalPERS in Aug 2022. The CalPERS actuary assigned to the District's account noted that the plans are expected to be underfunded in the reports provided in Aug 2023, so the District is expected to have an unfunded liability due at that time.

FF/Engineer M. Garcia provided an update on the bathroom remodel noting that there was a delay in getting a plumber to commit to the project. Now that a plumber has committed to the project, the remodel should be underway shortly.

FF/Engineer M. Verdon noted that the Volunteer Association Rib Feed in November is almost sold out.

**(XII.)** Closed Session - None

**(XIII.)** Adjournment: Motion made by K. Watkins III and seconded by P. Castellou, Jr. to adjourn the meeting. Being there was no further discussion the motion passed with a vote of 4-0. Motion carried and so ordered at 7:24 pm.

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John E. Plotz, President

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Thomas G. Watkins, Vice President

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David Frison, Secretary

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Paul Castellou, Jr., Member

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Kenneth "Kenny" Watkins III

## Balance Sheet

As of October 31, 2022

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	<u>Oct 31, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
101 · F&M Checking- General	47,544.58
102 · F&M Zone 1 Fund	139,896.33
104 · F&M- Capital Outlay	1019056.86
106 · F&M- Benefits Reserve Fund	30,062.53
123 · F&M Equipment Replacement F...	413,019.21
124 · F&M CD	101,984.50
	<hr/>
<b>Total Checking/Savings</b>	1751564.01
	<hr/>
<b>Total Current Assets</b>	1751564.01
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<b>TOTAL ASSETS</b>	<b>1751564.01</b>
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<b>LIABILITIES &amp; EQUITY</b>	0.00

10/28/22

Linden-Peters Rural County Fire Protection District  
Income by Customer Summary  
October 2022

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	<u>Oct 22</u>
AGI Manufacturing, Inc.	395.00
Fire Recovery USA, LLC Trust Acco...	389.60
Linden Communtiy Pre-School	290.00
Linden County W.D.	1,095.59
Metropolitan Reporting Bureau	5.00
San Joaquin County	7,205.78
State of California	<u>27,420.69</u>
<b>TOTAL</b>	<b><u>36,801.66</u></b>

10/28/22

Linden-Peters Rural County Fire Protection District

**Expenses by Vendor Summary**

October 2022

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	<u>Oct 22</u>
Albert Paper Company	84.85
BG Agri	11.06
Blue Cross of California	88.05
Butte Therapy Systems	56.00
California Waste Recovery Systems	346.60
Card Services	235.37
Cintas	208.86
CISCO Fire Sprinklers, Inc.	200.00
Comcast	356.63
Diesel Performance, Inc.	2,209.53
E.F. Kludt & Sons	1,432.52
HI-TECH E.V.S., Inc.	2,194.36
Internal Revenue Service	2,967.65
Jim Avansino	908.01
Joint Radio Users Group	1,409.96
Ken Snyder Jr.	232.94
Kirk Noffsinger	75.00
Lee Owing Jr.	908.01
Linden County Water District	431.98
Linden Herald	225.00
Mid Valley Agricultural Service	-920.00
Pacific Gas & Electric	1,992.45
PERS Health Benefits Division	25,738.17
Plus IT, Inc.	1,600.00
Premier Access Dental	1,782.60
Public Employees' Retirement System	27,572.54
R & C Pest Control	80.00
Rinaldi's Market	6.88
Small Business Benefit Plan Trust	237.10
State Board Of Equalization	525.00
The Fire Connection	97.46
Trinity Urgent Care	1,480.00
Vic Solari	232.94
Zylstra Auto & Hardware	112.51
<b>TOTAL</b>	<b><u>75,120.03</u></b>

Linden-Peters Rural County Fire Protection District  
 Profit & Loss Budget vs. Actual  
 July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
410-1 · Property Tax See- Z1	-19.28	15,370.00	-15,389.28
410 · Property Tax Current Secured	-2,125.22	2,672,400.00	-2,674,525.22
415-1 · Property Tax Unsecured - Z1	16.84	760.00	-743.16
415 · Property Tax Curr Unsecured	2,928.03	131,220.00	-128,291.97
420-1 · SB813 - Z1	77.95	800.00	-722.05
420 · SB813 Supplemental	13,450.37	140,500.00	-127,049.63
425-1 · Prior Tax - ZZ1	15.40	22.00	-6.60
425 · Prior Years	1,595.77	3,900.00	-2,304.23
440-1 · Interest Income-48901 SJC Acct	419.00	1,040.00	-621.00
450-1 · Interest - Z1	18.06	58.00	-39.94
450-2 · Interest - Benefits Reserve	3.87	12.00	-8.13
450-4 · Interest - General Fund	199.98	582.00	-382.02
450-5 · Interest -Equipment Replace F...	53.18	126.00	-72.82
450-6 · Interest - CD	0.00	153.00	-153.00
450 · Interest - Checking	1.24	6.00	-4.76
460-1 · State - Hmownrs Prop Tax	0.00	92.00	-92.00
460 · State - Hmownrs Prop Tax Relief	0.00	15,930.00	-15,930.00
462 · Grant Income	9,358.25		
465 · Fire Prevention Service	3,862.00	14,930.00	-11,068.00
475 · Strike Team Reimbursement	18,062.44		
480 · LCWD Fuel Reimbursement	2,158.75	4,545.00	-2,386.25
492-3 · Service Fees	389.60	4,310.00	-3,920.40
495 · Miscellaneous	15.00	2,500.00	-2,485.00
<b>Total Income</b>	<b>50,481.23</b>	<b>3,009,256.00</b>	<b>-2,958,774.77</b>
<b>Expense</b>			
500 · Personnel			
510 · Salaries - Regular	409,214.25	1,203,020.00	-793,805.75

**Linden-Peters Rural County Fire Protection District**  
**Profit & Loss Budget vs. Actual**  
**July 2022 through June 2023**

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>512 · Salaries - Overtime</b>	41,160.37	150,000.00	-108,839.63
<b>513 · Salaries - FLSA</b>	9,491.58	29,000.00	-19,508.42
<b>514 · Salaries - Strike Team Overtime</b>	144,734.86	0.00	144,734.86
<b>515 · Salaries - Extra Help</b>	0.00	22,000.00	-22,000.00
<b>517 · Salaries - Holiday</b>	5,635.80	80,300.00	-74,664.20
<b>518 · Salaries - Volunteers</b>	3,560.00	9,000.00	-5,440.00
<b>519 · Educational Incentive</b>	3,011.76	15,600.00	-12,588.24
<b>521 · Retirement</b>	359,242.39	538,946.62	-179,704.23
<b>525 · Social Security</b>	220.72	3,000.00	-2,779.28
<b>527 · Social Security - Medicare</b>	7,982.77	22,000.00	-14,017.23
<b>530 · Insurance- Medical</b>	100,942.64	240,000.00	-139,057.36
<b>531 · Insurance- Medical (retirees)</b>	15,942.68	60,000.00	-44,057.32
<b>532 · Insurance- Dental</b>	3,969.45	15,000.00	-11,030.55
<b>533 · Insurance - Vision</b>	651.22	2,500.00	-1,848.78
<b>534 · Insurance -Life</b>	352.20	1,400.00	-1,047.80
<b>535 · Insurance- Worker's comp</b>	107,866.00	115,000.00	-7,134.00
<b>536 · Director's Fees</b>	1,725.00	6,000.00	-4,275.00
<b>Total 500 · Personnel</b>	<u>1,215,703.69</u>	<u>2,512,766.62</u>	<u>-1,297,062.93</u>
<b>540 · Vehicle &amp; Equipment</b>			
<b>542 · Fuel, Lube, &amp; Oil</b>	12,988.54	26,000.00	-13,011.46
<b>543 · Tires</b>	1,845.21	3,000.00	-1,154.79
<b>544 · Parts/Supplies</b>	426.21	9,000.00	-8,573.79
<b>545 · Maintenance &amp; Repair</b>	15,036.34	40,000.00	-24,963.66
<b>547 · Radios</b>	191.47	15,000.00	-14,808.53
<b>549 · SCBA</b>	0.00	1,000.00	-1,000.00
<b>550-4 · Small Tools &amp; Equipment</b>	1,377.30	15,000.00	-13,622.70
<b>551 · Medical equip, supplies, oxygen</b>	304.85	5,000.00	-4,695.15
<b>552 · Ladder Purchase/ Maintenance</b>	0.00	1,000.00	-1,000.00



**Linden-Peters Rural County Fire Protection District**  
**Profit & Loss Budget vs. Actual**  
**July 2022 through June 2023**

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Total 540 · Vehicle &amp; Equipment</b>	32,169.92	115,000.00	-82,830.08
<b>560 · Buildings &amp; Grounds</b>			
<b>564 · Furniture</b>	0.00	2,000.00	-2,000.00
<b>580 · Maintenance &amp; Repair</b>	9,966.39	30,000.00	-20,033.61
<b>Total 560 · Buildings &amp; Grounds</b>	9,966.39	32,000.00	-22,033.61
<b>600 · Supplies</b>			
<b>600-1 · Grant Expense-Supplies</b>	191.47	25,000.00	-24,808.53
<b>602 · Computer Hardware &amp; Software</b>	6,243.26	15,000.00	-8,756.74
<b>606 · Office supplies</b>	384.28	4,000.00	-3,615.72
<b>607 · Postage</b>	8.50	500.00	-491.50
<b>608 · Station Supplies</b>	2,638.19	10,000.00	-7,361.81
<b>613 · Clothing-uniforms</b>	97.46	3,000.00	-2,902.54
<b>616 · Clothing- Safety</b>	417.13	14,000.00	-13,582.87
<b>625 · Utilities- Electric/ Gas</b>	8,991.31	18,000.00	-9,008.69
<b>626 · Utilities- Water</b>	1,315.49	4,200.00	-2,884.51
<b>627 · Utilities- Cable TV</b>	749.67	2,400.00	-1,650.33
<b>630 · Utilities - Telephone/Cell/CAD</b>	1,927.14	6,500.00	-4,572.86
<b>631 · Utilities - Garbage</b>	1,399.76	4,200.00	-2,800.24
<b>635 · Fire Fighting Foam</b>	0.00	3,000.00	-3,000.00
<b>Total 600 · Supplies</b>	24,363.66	109,800.00	-85,436.34
<b>650 · Services</b>			
<b>652 · Insurance/ Casul/ Eq/Bond</b>	0.00	32,000.00	-32,000.00
<b>655 · Annual Audit</b>	1,350.00	17,000.00	-15,650.00
<b>656 · S.J. Co. Tax Admin Chg</b>	0.00	47,800.00	-47,800.00
<b>657 · Dispatching</b>	4,768.46	16,500.00	-11,731.54
<b>658 · Computer Support</b>	1,770.00	5,000.00	-3,230.00
<b>665 · Physical Exams</b>	1,480.00	3,300.00	-1,820.00

Linden-Peters Rural County Fire Protection District  
**Profit & Loss Budget vs. Actual**  
 July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
667 · Fire Prevention Bureau	2,122.78	3,500.00	-1,377.22
670 · Assoc. Memberships	695.00	4,000.00	-3,305.00
675 · Training	186.00	12,000.00	-11,814.00
677 · Consultant Services	525.00	3,000.00	-2,475.00
678 · Attorney Fee's	0.00	5,000.00	-5,000.00
690 · Services Contingencies	3,569.26	5,000.00	-1,430.74
691 · Bank Fees	228.70	1,000.00	-771.30
<b>Total 650 · Services</b>	<u>16,695.20</u>	<u>155,100.00</u>	<u>-138,404.80</u>
<b>695 · Zone 1</b>			
696 · Hydrant Rental	380.00	1,200.00	-820.00
697 · Fire Hose and Appliances	0.00	7,000.00	-7,000.00
698 · S.J. Co. Tax Admin Chg	0.00	300.00	-300.00
699 · Fire Hydrant Purchase	0.00	7,000.00	-7,000.00
<b>Total 695 · Zone 1</b>	<u>380.00</u>	<u>15,500.00</u>	<u>-15,120.00</u>
<b>Total Expense</b>	<u>1,299,278.86</u>	<u>2,940,166.62</u>	<u>-1,640,887.76</u>
<b>Net Ordinary Income</b>	<u>-1,248,797.63</u>	<u>69,089.38</u>	<u>-1,317,887.01</u>
<b>Net Income</b>	<u><u>-1,248,797.63</u></u>	<u><u>69,089.38</u></u>	<u><u>-1,317,887.01</u></u>

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10/28/22

Cash Basis

**Linden-Peters Rural County Fire Protection District**  
**FY 21-22 vs FY 20-21 Profit & Loss Prev Year Comparison**  
**July through October 2022**

	<u>Jul - Oct 22</u>	<u>Jul - Oct 21</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410-1 · Property Tax See- Z1	-19.28	64.79	-84.07	-129.8%
410 · Property Tax Current Secured	-2,125.22	11,378.54	-13,503.76	-118.7%
415-1 · Property Tax Unsecured - Z1	16.84	6.07	10.77	177.4%
415 · Property Tax Curr Unsecured	2,928.03	1,066.04	1,861.99	174.7%
420-1 · SB813 - Z1	77.95	177.62	-99.67	-56.1%
420 · SB813 Supplemental	13,450.37	31,191.60	-17,741.23	-56.9%
425-1 · Prior Tax - ZZ1	15.40	12.62	2.78	22.0%
425 · Prior Years	1,595.77	2,237.42	-641.65	-28.7%
440-1 · Interest Income-48901 SJC Acct	419.00	307.00	112.00	36.5%
450-1 · Interest - Z1	18.06	22.95	-4.89	-21.3%
450-2 · Interest - Benefits Reserve	3.87	5.06	-1.19	-23.5%
450-4 · Interest - General Fund	199.98	288.68	-88.70	-30.7%
450-5 · Interest -Equipment Replace F...	53.18	47.80	5.38	11.3%
450 · Interest - Checking	1.24	1.15	0.09	7.8%
462 · Grant Income	9,358.25	0.00	9,358.25	100.0%
465 · Fire Prevention Service	3,862.00	1,427.00	2,435.00	170.6%
475 · Strike Team Reimbursement	18,062.44	56,119.92	-38,057.48	-67.8%
480 · LCWD Fuel Reimbursement	2,158.75	1,323.89	834.86	63.1%
492-3 · Service Fees	389.60	2,683.84	-2,294.24	-85.5%
495 · Miscellaneous	15.00	335.34	-320.34	-95.5%
<b>Total Income</b>	<b>50,481.23</b>	<b>108,697.33</b>	<b>-58,216.10</b>	<b>-53.6%</b>
<b>Expense</b>				
<b>500 · Personnel</b>				
510 · Salaries - Regular	409,214.25	396,733.89	12,480.36	3.2%
512 · Salaries - Overtime	41,160.37	28,058.70	13,101.67	46.7%
513 · Salaries - FLSA	9,491.58	9,207.81	283.77	3.1%
514 · Salaries - Strike Team Overtime	144,734.86	206,246.55	-61,511.69	-29.8%

**Linden-Peters Rural County Fire Protection District**  
**FY 21-22 vs FY 20-21 Profit & Loss Prev Year Comparison**  
**July through October 2022**

	<u>Jul - Oct 22</u>	<u>Jul - Oct 21</u>	<u>\$ Change</u>	<u>% Change</u>
<b>517 · Salaries - Holiday</b>	5,635.80	0.00	5,635.80	100.0%
<b>518 · Salaries - Volunteers</b>	3,560.00	2,225.00	1,335.00	60.0%
<b>519 · Educational Incentive</b>	3,011.76	3,011.76	0.00	0.0%
<b>521 · Retirement</b>	359,242.39	90,789.80	268,452.59	295.7%
<b>525 · Social Security</b>	220.72	137.95	82.77	60.0%
<b>527 · Social Security - Medicare</b>	7,982.77	8,512.77	-530.00	-6.2%
<b>530 · Insurance- Medical</b>	76,111.75	72,274.83	3,836.92	5.3%
<b>531 · Insurance- Medical (retirees)</b>	12,753.50	18,995.12	-6,241.62	-32.9%
<b>532 · Insurance- Dental</b>	3,969.45	3,689.82	279.63	7.6%
<b>533 · Insurance - Vision</b>	651.22	651.22	0.00	0.0%
<b>534 · Insurance -Life</b>	352.20	339.00	13.20	3.9%
<b>535 · Insurance- Worker's comp</b>	107,866.00	23,752.00	84,114.00	354.1%
<b>536 · Director's Fees</b>	1,425.00	1,775.00	-350.00	-19.7%
<b>Total 500 · Personnel</b>	1,187,383.62	866,401.22	320,982.40	37.1%
<b>540 · Vehicle &amp; Equipment</b>				
<b>542 · Fuel, Lube, &amp; Oil</b>	12,988.54	9,567.00	3,421.54	35.8%
<b>543 · Tires</b>	1,845.21	1,094.02	751.19	68.7%
<b>544 · Parts/Supplies</b>	426.21	2,047.26	-1,621.05	-79.2%
<b>545 · Maintenance &amp; Repair</b>	15,036.34	4,557.81	10,478.53	229.9%
<b>547 · Radios</b>	191.47	0.00	191.47	100.0%
<b>550-4 · Small Tools &amp; Equipment</b>	1,377.30	264.62	1,112.68	420.5%
<b>551 · Medical equip, supplies, oxygen</b>	304.85	1,593.74	-1,288.89	-80.9%
<b>Total 540 · Vehicle &amp; Equipment</b>	32,169.92	19,124.45	13,045.47	68.2%
<b>560 · Buildings &amp; Grounds</b>				
<b>564 · Furniture</b>	0.00	3,396.00	-3,396.00	-100.0%
<b>580 · Maintenance &amp; Repair</b>	9,966.39	3,187.33	6,779.06	212.7%

**Linden-Peters Rural County Fire Protection District**  
**FY 21-22 vs FY 20-21 Profit & Loss Prev Year Comparison**  
**July through October 2022**

	<u>Jul - Oct 22</u>	<u>Jul - Oct 21</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total 560 · Buildings &amp; Grounds</b>	9,966.39	6,583.33	3,383.06	51.4%
<b>600 · Supplies</b>				
<b>600-1 · Grant Expense-Supplies</b>	191.47	0.00	191.47	100.0%
<b>602 · Computer Hardware &amp; Software</b>	6,243.26	4,363.86	1,879.40	43.1%
<b>606 · Office supplies</b>	384.28	698.73	-314.45	-45.0%
<b>607 · Postage</b>	8.50	0.00	8.50	100.0%
<b>608 · Station Supplies</b>	2,638.19	2,101.78	536.41	25.5%
<b>613 · Clothing-uniforms</b>	97.46	0.00	97.46	100.0%
<b>616 · Clothing- Safety</b>	417.13	1,498.83	-1,081.70	-72.2%
<b>625 · Utilities- Electric/ Gas</b>	8,991.31	6,808.36	2,182.95	32.1%
<b>626 · Utilities- Water</b>	1,315.49	1,235.53	79.96	6.5%
<b>627 · Utilities- Cable TV</b>	749.67	710.73	38.94	5.5%
<b>630 · Utilities - Telephone/Cell/CAD</b>	1,852.14	2,287.42	-435.28	-19.0%
<b>631 · Utilities - Garbage</b>	1,399.76	1,203.52	196.24	16.3%
<b>Total 600 · Supplies</b>	24,288.66	20,908.76	3,379.90	16.2%
<b>650 · Services</b>				
<b>652 · Insurance/ Casul/ Eq/Bond</b>	0.00	6,956.00	-6,956.00	-100.0%
<b>655 · Annual Audit</b>	1,350.00	4,000.00	-2,650.00	-66.3%
<b>657 · Dispatching</b>	4,768.46	5,777.12	-1,008.66	-17.5%
<b>658 · Computer Support</b>	1,770.00	170.00	1,600.00	941.2%
<b>665 · Physical Exams</b>	1,480.00	304.00	1,176.00	386.8%
<b>667 · Fire Prevention Bureau</b>	2,122.78	2,084.96	37.82	1.8%
<b>670 · Assoc. Memberships</b>	695.00	475.00	220.00	46.3%
<b>675 · Training</b>	186.00	733.23	-547.23	-74.6%
<b>677 · Consultant Services</b>	525.00	0.00	525.00	100.0%
<b>690 · Services Contingencies</b>	3,569.26	118.93	3,450.33	2,901.1%
<b>691 · Bank Fees</b>	228.70	283.20	-54.50	-19.2%

Linden-Peters Rural County Fire Protection District  
FY 21-22 vs FY 20-21 Profit & Loss Prev Year Comparison  
July through October 2022

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	<u>Jul - Oct 22</u>	<u>Jul - Oct 21</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total 650 · Services</b>	16,695.20	20,902.44	-4,207.24	-20.1%
<b>695 · Zone 1</b>				
<b>696 · Hydrant Rental</b>	<u>380.00</u>	<u>380.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>Total 695 · Zone 1</b>	<u>380.00</u>	<u>380.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>Total Expense</b>	<u>1,270,883.79</u>	<u>934,300.20</u>	<u>336,583.59</u>	<u>36.0%</u>
<b>Net Ordinary Income</b>	<u>-1,220,402.56</u>	<u>-825,602.87</u>	<u>-394,799.69</u>	<u>-47.8%</u>
<b>Net Income</b>	<u><u>-1,220,402.56</u></u>	<u><u>-825,602.87</u></u>	<u><u>-394,799.69</u></u>	<u><u>-47.8%</u></u>



## LINDEN – PETERS FIRE DISTRICT

17725 E. Hwy 26, Linden, CA 95236  
Phone: 209.887.3710 Fax: 209.887.2821  
[lpfd@sjgov.org](mailto:lpfd@sjgov.org)  
Kirk Noffsinger, Fire Chief

### Board Members

President: John E. Plotz  
Vice-President: Thomas G. Watkins  
Secretary: Duane R. Brown  
Member: David Frison  
Member: Paul Castillou Jr.

## LINDEN – PETERS FIRE DEPARTMENT

### MONTHLY BOARD REPORT

November 3, 2022

#### FINANCIAL SUMMARY AND REPORT:

For the month ending October 31, 2022

- Accounts Balance Sheet (See attached)
- Income for the Month (See attached)
- Bills Paid Listing (See attached)
- Budget Report (See attached)
- Budget Comparison Prev. Year (See attached)
- All Accounts Balanced as of October 31, 2022

#### CURRENT EVENT SUMMARIES, REPORTS, AND/OR CORRESPONDENCE:

- **Meetings for the month**
  - 10/5 SJCFC Meeting
  - 10/06 LPE Board meeting
  - 10/10 FDAC Education Committee meeting
  - 10/14 STEAC meeting
  - 10/19 JRUG meeting
  - 10/19 LUSD Recognition
  - 10/20 Blueprint 2030 FESHE Focus Group meeting
- **Correspondence/Events:** 10/17 Thank You Letter from Ross Police Chief Raffaello Pata
- **Current Projects/Updates:** None

**A SHIFT PERSONNEL:** Captain J. Reed / Lieutenant K. Dahlenburg / Firefighter Engineer D. Dennis/  
Firefighter J. Davis

#### **Activities for the Month**

- Responded to 23 calls for service
  - Reported that E51 was sent to Hi-Tech for repair
  - Delivered Fire Prevention materials to Academy of Learners
  - Performed a driveway inspection
  - Performed fire safety education at Linden Elementary
-

**B SHIFT PERSONNEL:** Captain B. Ruegsegger / Lieutenant J. Goins / Firefighter Engineer M. Garcia/  
Firefighter Engineer M. Verdon

**Activities for the Month**

- Responded to 15 calls for service

**C SHIFT PERSONNEL:** Captain M. Mojalli / Lieutenant R. Ruegsegger/ Firefighter Engineer T.  
Watson / Firefighter Engineer B. Wright

**Activities for the Month**

- Responded to 22 calls for service
- Cleaned and Organized supply room in shop
- Repaired leaking valve stem on SCBA1
- Toured the Pearl Crop facility
- Ordered air test kit for SCBA Trailer
- Completed hose testing on E52
- Reported that C51 was sent to Les Schwab for brake repairs
- Installed new oven
- Repaired leak in shower

**DEPARTMENT FIRE PREVENTION REPORT:**

- Projects: Bellota Sub Station Power Storage Project, Sambado Walnut Storage, Morada Produce Walnut Addition, and LUSD Solar Project
- Issued three permits

**ON DUTY TRAINING:**

**Fire Scene Ops:** Preconnected Livelines/Ladder Gin  
**EMS:** EMS Obstetrical Emergencies  
**LPE Policy:** Lexipol Policy Review  
**Safety:** NFPA 1500 Respiratory Protection

**OUTSIDE TRAINING:**

- 10/24 & 10/25 Leadership Symposium hosted by FDAC in Sacramento attended by Captain Reed and Lt. Dahlenburg

**FIRE VOLUNTEERS, FIRE CADETS, AND VOLUNTEER FIREFIGHTERS ASSOCIATION**

**ACTIVITIES:**

- No activities in the month of October.

**CORRESPONDENCE:**

- Christmas party will be held on Sunday, December 11<sup>th</sup>.

**MEMORIAL DONATIONS:**

- We have received, year to date, a total of \$ 14,760.00 in memorial donations.

**DONATIONS MADE:**

- We made a candy donation towards the Linden elementary Trunk-Or-Treat that took place Sunday, October 30<sup>th</sup>.
-



- Donation for a full page in the Waterloo school's yearbook.
  - Made a sponsor donation for the Miramonte Vineyards "Annual Harvest Moon Dinner" benefiting the Linden educational foundation.
-

Department Report – 11/2022

LINDEN - PETERS FIRE DISTRICT				MONTH - YEAR:	Oct-22
INCIDENT TYPE	NO.	POSTED	CANCELED	PAID STAFF	
STRUCTURE FIRE	6		2	102 B. RUEGSEGGER	
VEGETATION FIRE	7		2	106 M. MOJALLI	8
VEHICLE FIRE				108 J. REED	
FIRE OTHER	1			105 J. GOINS	1
EMS CALL	25	1		107 K. DAHLENBURG	1
MVA	12		1	110 R. RUEGSEGGER	7
RESCUE CALL				111 T. WATSON	
HAZARDOUS CONDITION	1			118 M. GARCIA	2
SERVICE CALL (NON EMERGENCY)				119 M. VERDON	
GOOD INTENT CALLS				120 B. WRIGHT	
FALSE ALARMS	5	1	2	122 D. DENNIS	
WEATHER / DISASTER				123 J. DAVIS	1
SPECIAL INCIDENTS/OTHER	3	2			
<b>TOTAL FOR THE MONTH:</b>	<b>60</b>			<b>TOTAL:</b>	<b>20</b>
<b>TOTAL FOR THE YEAR:</b>	<b>600</b>			<b>VOLUNTEER STAFF</b>	<b>STA COV.</b>
<b>PREVIOUS YEAR COMPARISON</b>		<b>Diff</b>	<b>%</b>	117 G. SCHAEDE (VFF)	2
MONTH:	<b>74</b>	<b>-14</b>	<b>-23%</b>	166 A. RUEGSEGGER (VPF)	14
YEAR:	<b>747</b>	<b>-147</b>	<b>-25%</b>	160 A. PHELPS (VPF)	
				167 F. TRUJILLO (VPF)	
DAY CALLS (8AM - 5PM):	34			<b>TOTAL:</b>	<b>16</b>
NIGHT CALLS (5PM - 8AM):	26				
<b>CALLS PER SHIFT</b>					
A:	23				
B:	15				
C:	22				
<b>AUTOMATIC AID</b>					
	<b>GIVEN</b>	<b>POSTED</b>	<b>CANCELED</b>	<b>RECEIVED</b>	
WATERLOO MORADA (WMR)	7			5	
MOKELUMNE (MKE)	2		1	4	
CLEMENTS (CLE)	1		1	3	
FARMINGTON (FAR)				3	
FRENCH CAMP FIRE (FRC)					
COLLEGEVILLE (CVG)					
STOCKTON (STO)					
MONTEZUMA (ZUM)					
LODI (LOD)					
WOODBIDGE (WOO)					
LIBERTY (LIB)					
MOUNTAIN HOUSE (MHU)					
ESCALON (ESL)					
RIPON (RIP)					
CALAVERAS CONSOLIDATED				2	
LATHROP MANTECA (LMD)					
CalFire (TCU)					
OES, XSJ, EOC, SQF, VNC, BEU, MMU					
<b>TOTAL:</b>	<b>10</b>	<b>0</b>	<b>2</b>	<b>17</b>	

**LEGEND**

- FIU callout - conducted by LPPD investigator
- FIU callout - NOT conducted by LPPD investigator
- In District investigation, not a county FIU callout

**San Joaquin County Joint Fire Investigation Unit**

Agency	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Escalon	1											
Ripon												
Lathrop-Manteca												
Farmington												
Linden-Peters												
Clements												
Woodbridge				1					1			
South County Fire Authority												
French Camp/Mountain House							1					
Liberty												
Mokelumne												
Collegetown												
Waterloo-Morada						1						
Thornton						1	1					
Montezuma												
Lodi												
Stockton		2						1				
Manteca												
<b>Total FIU Callouts</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>			

**January**

Escalon – Structure fire with fatality. Covered by George Wells (WMR).

**February**

Stockton – Structure fire with one fatality. 3434 Higgins Ave. Covered by Brandon Wright off duty.

Stockton – Commercial structure fire. Covered by Brandon Wright off duty and Tim Enright (STO).

**March** - None

**April**

Woodbridge – Structure fire 18644 N Lower Sacramento Rd #19. Covered by Josh Burke (LMD) off duty.

Meeting – Lathrop-Manteca Station 35

**May** - None

**June**

Waterloo Morada – Structure fire. Fully involved barn. Foppiano/Ashley. Covered by George Wells (WMR) and Martin Garcia (on duty).

Thornton – Structure fire. Requested by Woodbridge Fire. Juan Gallardo (CLE) responded but got canceled.

**July**

French Camp/Mountain House – Building Fire 11160 McKinley Ave. Covered by Martin Garcia on duty.

Thornton – Structure Fire 6811 W Woodbridge Rd. Covered by Martin Garcia, George Wells (WMR), and Bill Fisk (FRC)

FIU meeting at French Camp Fire Department

**August**

*Stockton* – 15 / Brush Creek. Covered by Brandon Wright (LPE) on duty, Ryan Smart (STO).

**September**

*Woodbridge/waterloo Morada* – multiple grass fires next to Micke Grove

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**POLICE DEPARTMENT**  
**TOWN OF ROSS**  
33 SIR FRANCIS DRAKE BLVD, P.O. BOX 320  
ROSS, CALIFORNIA 94957



**RAFFAELLO PATA, CHIEF OF POLICE**

October 17, 2022

Fire Chief Kirk Noffsinger  
Linden Peters Fire Department  
17725 East Highway 26,  
Linden, CA 95236

RE: Fatal on SR26 at Jack Tone Road, Monday October 10, 2022

Chief Noffsinger,

I wanted to send a letter of thanks to you and your staff and volunteers who responded and provided assistance to my sister, on the evening of her fatal collision on October 10, 2022.

My sister, Diana Storm was on her way to my home to spend the week with my boy and my family the night of her accident. I am comforted that your devoted staff came to her aid and that she was in the company of the kindness of your team at her final moments. Thank you for treating her with dignity and for trying to save her life. I apologize for the tremendous amount of work this collision caused your staff.

I have been in law enforcement for 38 years and her son, David Gerboth is the City of San Diego Assistant Fire Chief. On behalf of our family, thank you. Your departments professional service and kindness brings a measure peace to families like ours.

My best,

Raffaello Pata  
Chief of Police  
rpata@townofross.org

**State of California  
Department of Forestry and Fire Protection (CAL FIRE)  
Cooperative Fire Protection  
GRANT AGREEMENT**

**APPLICANT:**

**PROJECT TITLE:** Volunteer Fire Capacity

**GRANT AGREEMENT:** 7GF22141

**PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2023.**

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

**PROJECT DESCRIPTION:** Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

**Total State Grant not to exceed \$ 10,111.22** (or project costs, whichever is less).

*\*The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

Linden-Peters Rural County Fire Protection District	<b>STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION</b>
Applicant	

By \_\_\_\_\_  
Signature of Authorized Representative

Title Kirk Noffsinger, Fire Chief

---

Date 11/3/2022

By \_\_\_\_\_

Title: **Matthew Sully  
Staff Chief, Cooperative Fire Programs**

---

Date \_\_\_\_\_

**CERTIFICATION OF FUNDING**

GRANT AGREEMENT NUMBER	PO ID	SUPPLIER ID
FUND <b>0001</b>	FUND NAME General Fund	
PROJECT ID 354022DG2012142	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING <b>\$ 10,111.22</b>
GL UNIT 3540	BUD REF 001	CHAPTER 43
PROGRAM NUMBER 9999000FED	ENY <b>2022</b>	ADJ. INCREASING ENCUMBRANCE <b>\$ 0.00</b>
ACCOUNT 5340580	ALT ACCOUNT <b>5340580002</b>	ADJ. DECREASING ENCUMBRANCE <b>\$ 0.00</b>
REPORTING STRUCTURE 35409206	SERVICE LOCATION <b>92734</b>	UNENCUMBERED BALANCE <b>\$ 10,111.22</b>

**I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.**

\_\_\_\_\_  
Signature of CAL FIRE Accounting Officer

\_\_\_\_\_  
Date

**VOLUNTEER FIRE CAPACITY PROGRAM  
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA  
Natural Resources Agency

Agreement for the Volunteer Fire Capacity Program of the  
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and Linden-Peters Rural County Fire Protection District hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Capacity program in California, hereinafter referred to as VFC, authorized by the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, 92 Stat 365, 16 U.S.C. 2101-2114), as amended.
2. This is a subaward under the 2022 Volunteer Fire Capacity Grant #22-DG-11052012-142 awarded to STATE by the Forest Service on August 26 ,2022. The Federal Assistance Listing for the award is 10.664, Cooperative Forestry Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFC and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Capacity Program 2022.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.**
5. **INCORPORATION: The Procedural Guide for Volunteer Fire Capacity Program 2022, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.**
6. **TIMELINESS: Time is of the essence in this Agreement.**
7. **FORFEITURE OF AWARD: LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2022 or LOCAL AGENCY will forfeit the funds.**

8. GRANT AND BUDGET CONTINGENCY CLAUSE: It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2022** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. REIMBURSEMENT: STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$10,111.22** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2023.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2023 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
10. LIMITATIONS: Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFC, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
11. MATCHING FUNDS: Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFC Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFC Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFC Funds.



12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY: Linden-Peters Rural County Fire Protection District  
17725 E Hwy 26  
Linden, CA 95236  
Attention: Fire Chief Kirk Noffsinger  
Telephone Number(s): (209) 887-3710  
E-mail knoffsinger@lindenfire.org

STATE: **Department of Forestry and Fire Protection**  
**Grants Management Unit, Attn: Megan Esfandiary**  
**P. O. Box 944246**  
**Sacramento, California 94244-2460**  
**PHONE: (916) 894-9845**  
**E-MAIL: [Megan.Esfandiary@fire.ca.gov](mailto:Megan.Esfandiary@fire.ca.gov)**

13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
17. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFC funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFC percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

18. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned an VFC Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFC Property Number assigned.
19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.
24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
  - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
  - b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM:** The term of the **Agreement** SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2023.
26. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE:** LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFC program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.

**BEFORE THE BOARD OF DIRECTORS OF THE  
LINDEN-PETERS FIRE PROTECTION DISTRICT  
COUNTY OF SAN JOAQUIN, STATE OF CALIFORNIA**

**IN THE MATTER OF:**

**Resolution Number: 22-03**

**Approving the Department of Forestry and Fire Protection Agreement #7GF22141** for services from the date of last signatory on page 1 of the Agreement to June 30, 2023 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

**BE IT RESOLVED** by the Board of Directors of the Linden-Peters Fire Protection District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2022-23 up to and no more than the amount of \$10,111.22.

**BE IT FURTHER RESOLVED** that Kirk Noffsinger, Fire Chief of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Linden-Peters Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Linden-Peters Fire Protection District, at a regular meeting thereof, held on the 3rd day of November, 2022, by the following vote:

AYES:

\_\_\_\_\_  
Signature, Board of Directors Member

NAYS:

John Plotz, Board President

ABSENT:

Printed Name and Title

\_\_\_\_\_  
Signature, Board of Directors Member

Thomas G. Watkins, Board Vice President

Printed Name and Title

-----**CERTIFICATION OF RESOLUTION**-----

**ATTEST:**

I Lorena Coose, Clerk of the Linden-Peters Fire Protection District, County of San Joaquin California do hereby certify that this is a true and correct copy of the original Resolution Number 22-03.

WITNESS MY HAND OR THE SEAL OF THE Linden-Peters Fire Protection District, on this 3rd day of November, 2022.

**OFFICIAL SEAL  
OR NOTARY CERTIFICATON**

\_\_\_\_\_  
Signature

Clerk of the Board, Linden-Peters Fire Protection District  
Title and Name of Local Agency