



LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz
Vice-President: Thomas G. Watkins
Secretary: David Frison
Member: Paul Castillou Jr.
Member: Kenneth “Kenny” Watkins III

Minutes of Board Meeting

Thursday, July 2, 2020

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E Plotz at 7:00 PM. Members present: Vice President Thomas G. Watkins, Board Secretary David Frison, Board Member Paul Castillou Jr., and Board Member Kenny Watkins III. Members Absent: None. L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Administrative Assistant Lorena Coose, and Captain Marcel Mojalli.

(I.) Call to Order.

(II.) Roll Taken

Minutes for July’s meeting were taken by Administrative Assistant Lorena Coose.

(III.) Public Comment – None

(IV.) Minutes:

A. Discussion & Possible Action re: Regular Board Meeting Minutes- June 2020 – Board Minutes approved on motion by T. Watkins and seconded by K. Watkins III. Motion passed with a vote of 5-0.

(V.) Financial Summary and Report

A. Monthly Financial, Current events summary for June 2020 - Presented by Fire Chief Kirk Noffsinger. Chief Noffsinger provided an update on the June 2020 Financial Reports. There was some discussion on earmarking the excess funds in this year’s budget for the unfunded liability. The Board discussed the station improvement project and asked to the plans at the next Board meeting.

B. Finance Committee Report – Board Secretary David Frison noted that the financials were reviewed by the committee and all items were in order.

(VI.) Consent Agenda:

A. Discussion & Possible Action re: Approval of the June 2020 Monthly Financial Report and expenditures. A motion to approve the financial report was made by K. Watkins III seconded by D. Frison. Motion passed with a vote of 5-0.

(VII.) Current Events Summaries, Reports, and/or Correspondence:

Current Events and Reserve Report for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger

A. Departmental Report-Chief Kirk Noffsinger: Chief Noffsinger provided an update on the events and meetings held for the month June 2020. Chief Noffsinger notified the

Board that he is overseeing the San Joaquin County Fire Investigation Unit through the San Joaquin County Fire Chief's Association. The Chief will be working on increasing participation throughout the County. Staff continues to adhere to Covid-19 pandemic guidelines by not allowing guests at the fire station, maintaining social distancing, requiring full PPE while on calls, and daily temperature checks for staff. Chief Noffsinger provided an update on Succession Planning for the District. The Succession Planning Committee met with the Waterloo Morada Chief Henry along with two Waterloo Morada Board members. At this time Chief Henry plans to research consultant pricing for a possible presentation to the Board. The Board directed Chief Noffsinger to find a consultant that could identify the possible cost savings for creating a JPA for Administrative Services. Captain Marcel Mojalli provided the shift reports.

Board Member Paul Castellou Jr. left at this point of the meeting.

B. Union Report – None

(VIII.) New Business

- A. Discussion & Possible Action re: Resolution Regarding Annual Inspections of Certain Occupancies
Resolution Regarding Annual Inspections of Certain Occupancies approved on motion by K. Watkins III and seconded by D. Frison. Motion passed with a vote of 4-0.

(IX.) Unfinished Business – None

(X.) Board Questions and Comments – None

(XI.) Closed Session – None

(XII.) Adjournment: Motion made by K. Watkins III and seconded by D. Frison to adjourn the meeting. Vote in favor 4-0. Motion carried and so ordered at 7:49 pm.

John E. Plotz, President

Thomas G. Watkins, Vice President

David Frison, Secretary

Paul Castellou, Jr., Member

Kenneth "Kenny" Watkins III