



LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz

Vice-President: Thomas G. Watkins

Secretary: David Frison

Member: Paul Castillou Jr.

Member: Kenneth “Kenny” Watkins III

Minutes of Board Meeting

Thursday, March 5, 2020

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E Plotz at 7:00 PM. Members present: Vice President Thomas G. Watkins, Board Secretary David Frison, Board Member Paul Castillou Jr., and Board Member Kenny Watkins III. Members Absent: None L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Administrative Assistant Lorena Coose, Captain Jacob Reed, Lieutenant Martin Garcia, Firefighter/Engineer Dylan Dennis, Firefighter Jordan Davis, Volunteer Firefighter Grant Schaeede.

(I.) Call to Order.

(II.) Roll Taken

Minutes for March’s meeting were taken by Administrative Assistant Lorena Coose.

(III.) Public Comment – None

(IV.) Minutes:

A. Discussion & Possible Action re: Regular Board Meeting Minutes- February 2020 – Board Minutes approved on motion by D. Frison and seconded by K. Watkins III. Motion passed with a vote of 5-0.

(V.) Financial Summary and Report

A. Monthly Financial, Current events summary for February 2020 - Presented by Fire Chief Kirk Noffsinger. Chief Noffsinger provided an update on the February 2020 Financial Reports. Board Member K. Watkins III inquired about the miscellaneous income. Administrative Assistant Lorena Coose noted that the miscellaneous income line item is high because the Volunteer Association paid for part of the Extrication Equipment. Chief Noffsinger noted that the new engine is being built and the cost of the Engine will increase due to an aux pump that was not included in the specs. The Board members asked if there could be a poster with the different types of Engines placed in the classroom.

B. Finance Committee Meeting Update – Board Secretary Dave Frison noted that the Finance Committee looked over the financials and everything is great.

C. Succession Planning Meeting Update – Board Member Paul Castillou Jr. provided an update on Succession Planning to provide for a new Fire Chief once Chief Noffsinger retires. The Committee looked over JPA agreements and decided to reach out to the Waterloo Morada Fire Chief and Board Members to discuss a possible JPA. The LPFD Committee plans to meet with the Waterloo Morada Committee.

(VI.) Consent Agenda:

- A. Discussion & Possible Action re: Approval of the February 2020 Monthly Financial Report and expenditures. A motion to approve the financial report was made by P. Castellou Jr. and seconded by K. Watkins III. Motion passed with a vote of 5-0.

(VII.) Current Events Summaries, Reports, and/or Correspondence:

Current Events and Reserve Report for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger

- A. Departmental Report-Chief Kirk Noffsinger: Chief Noffsinger provided an update on the events and meetings held for the month February 2020. Chief Noffsinger provided information about San Joaquin County discussions to increase sales tax for safety from a half cent to a full cent; however, San Joaquin County officials gave all the half cent sales tax revenue earmarked for safety to the Sheriff's Department and did not allocate any to the Fire Districts in San Joaquin County. The Chief plans to contact the FDAC to see if they have any documentation regarding the sales tax. The Chief provided an update on the Station Improvement project. Upon request from the Board, the Chief directed Firefighter/Engineer Garcia to add an attic storage space above the new bathroom. Chief Noffsinger reported that he is working with Linden Unified School District to provide Active Shooter training. Chief Noffsinger noted that he is working with Linden High School staff in regards to their false alarm issues.

Firefighter/Engineer Garcia provided the shift reports, the fire prevention report, training report, and the volunteer report.

- B. Union Report – None

(VIII.) New Business

- A. Discussion & Possible Action re: Approval to enter into an Agreement with Lexipol for Policy Updates in a total amount not to exceed \$6,034.00. Approval to enter into an Agreement with Lexipol for Policy Updates approved on motion by D. Frison and seconded by P. Castellou, Jr. Motion passed with a vote of 5-0.
- B. Discussion & Possible Action re: Approval of Revised Volunteer Policy. Approval of Revised Volunteer Policy with changes by Board Member K. Watkins III approved on motion by K. Watkins III and seconded by D. Frison. Motion passed with a vote of 5-0.
- C. Discussion & Possible Action re: Approvale of Participation in San Joaquin County Special Teams – After some discussion, the Board decided to table this meeting. The Board directed staff to report on the District's annual participation in San Joaquin County Special Teams.
- D. Discussion & Possible Action re: Reschedule April Board Meeting – The meeting was not rescheduled.

(IX.) Unfinished Business – None

- (X.)** Board Questions and Comments – Board Member K. Watkins III asked about staff Personal Protective Equipment for the Covid-19 pandemic. Chief Noffsinger noted that at

this time masks are not mandatory; however, Lieutenant J. Goins is ordering masks as a precautionary measure.

(XI.) Closed Session – None

(XII.) Adjournment: Motion made by D. Frison and seconded by P. Castellou Jr. to adjourn the meeting. Vote in favor 5-0. Motion carried and so ordered at 8:32 pm.

John E. Plotz, President

Thomas G. Watkins, Vice President

David Frison, Secretary

Paul Castellou, Jr., Member

Kenneth "Kenny" Watkins III