



LINDEN – PETERS FIRE DISTRICT

17725 E. Hwy 26, Linden, CA 95236
Phone: 209.887.3710 Fax: 209.887.2821
lpfd@sjgov.org
Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz
Vice-President: Thomas G. Watkins
Secretary: David Frison
Member: Paul Castellou Jr.
Member: Kenneth Watkins III

AGENDA

BOARD OF DIRECTORS MEETING

7:00 P.M. Thursday, November 5, 2020

The Agenda for this regular meeting was posted in the lobby window of the Fire Station at least 72 hours prior to the meeting. Kirk Noffsinger – Fire Chief

- (I.) CALL TO ORDER
- (II.) ROLL CALL OF BOARD MEMBERS
 - John E. Plotz, Board President
 - Thomas G. Watkins Board Vice President
 - David Frison, Board Secretary
 - Paul Castellou Jr., Board Member
 - Kenneth Watkins III, Board Member
- (III.) PUBLIC COMMENT - (Public comment/input is welcome. All comments/input are limited to three minutes per individual)
- (IV.) MINUTES
 - A. Discussion & Possible Action re: Regular Board Meeting Minutes – Oct 2020
- (V.) FINANCIAL SUMMARY AND REPORT
 - A. Monthly Financial Current Events Summary for Oct 2020 – Fire Chief Kirk Noffsinger (Treasurer)
 - B. Finance Committee Report – Board Vice President Thomas G. Watkins and Board Secretary David Frison
- (VI.) CONSENT AGENDA
 - A. Discussion & Possible Action re: Approval of the Oct 2020 Monthly Financial Report and expenditures.
- (VII.) CURRENT EVENT SUMMARIES, REPORTS, AND/OR CORRESPONDENCE - (Current Event Summaries are regarding activities of the Fire District and the status and progress relating thereto)
 - A. Departmental Report – (Fire Chief Kirk Noffsinger)
 - B. Union Report – (Union Representative)
- (VIII.) NEW BUSINESS - (Public comment/input is welcome before each agenda item of New and Unfinished Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.)
 - A. Discussion & Possible Action re: F&M Bank CalPERS Pension Board Presentation
- (IX.) UNFINISHED BUSINESS - NONE

- (X.) BOARD QUESTIONS AND COMMENTS
- (XI.) CLOSED SESSION – NONE
- (XII.) ADJOURNMENT

CURRENTLY THE NEXT SCHEDULED REGULAR BOARD MEETING

December 3 @ 7:00PM

Agenda Posted: November 2 @ or before 4:00 PM

SIGNED ORIGINAL ON FILE
DAVID FRISON, BOARD SECRETARY



LINDEN – PETERS FIRE DISTRICT

17725 E. Hwy 26, Linden, CA 95236
Phone: 209.887.3710 Fax: 209.887.2821
lpfd@sjgov.org
Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz
Vice-President: Thomas G. Watkins
Secretary: David Frison
Member: Paul Castillou Jr.
Member: Kenneth “Kenny” Watkins III

Minutes of Board Meeting

Thursday, October 8, 2020

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E Plotz at 7:04 PM. Members present: Vice President Thomas G. Watkins, Board Secretary David Frison, and Board Member Kenny Watkins III. Members Absent: Paul Castillou, Jr. L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Captain Jacob Reed, and Administrative Assistant Lorena Coose.

(I.) Call to Order.

(II.) Roll Taken

Minutes for October’s meeting were taken by Administrative Assistant Lorena Coose.

(III.) Public Comment – None

(IV.) Minutes:

A. Discussion & Possible Action re: Regular Board Meeting Minutes- August 2020
Board Minutes approved on motion by D. Frison and seconded by T. Watkins. Motion passed with a vote of 4-0.

B. Discussion & Possible Action re: Regular Board Meeting Minutes- September 2020
Board Minutes approved on motion by D. Frison and seconded by T. Watkins. Motion passed with a vote of 4-0.

(V.) Financial Summary and Report

A. Monthly Financial, Current events summary for September 2020 - Presented by Fire Chief Kirk Noffsinger. Chief Noffsinger provided an update on the September 2020 Financial Reports.

President Jack Plotz moved Unfinished Business items A , B, and C to the Consent Agenda.

(VI.) Consent Agenda:

A. Discussion & Possible Action re: Approval of the September 2020 Monthly Financial Report and expenditures. A motion to approve the financial report was made by T. Watkins seconded by D. Frison. Motion passed with a vote of 4-0.

B. Discussion & Possible Action re: Mission Policy
A motion to approve the Mission Policy was made by T. Watkins seconded by D. Frison. Motion passed with a vote of 4-0.

C. Discussion & Possible Action re: Firefighter Code of Ethics Policy

A motion to approve the Firefighter Code of Ethics Policy was made by T. Watkins seconded by D. Frison. Motion passed with a vote of 4-0.

D. Discussion & Possible Action re: Philosophy and Goals Policy

A motion to approve the Philosophy and Goals Policy was made by T. Watkins seconded by D. Frison. Motion passed with a vote of 4-0.

(VII.) Current Events Summaries, Reports, and/or Correspondence:

Current Events and Reserve Report for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger

A. Departmental Report-Chief Kirk Noffsinger: Chief Noffsinger provided an update on the events and meetings held for the month September 2020. Chief Noffsinger noted that he attended the San Joaquin County Approval Authority meeting noting that there is a huge disconnect due to inoperability of the County communication systems. The Chief discussed the 3205 JRUG EMS policy in regards to response to the Delta area by Highway 4. At this time, the District will not respond to that area because of the high response time. There were some damages to the Water Tender in an approximate amount of \$14,000. The insurance should pay for those costs after a \$100 deductible. The radio is being installed on Engine 51 and it should be delivered to the station once that is completed. Captain Jacob Reed provided the shift, training, and volunteer reports.

B. Union Report – None

(VIII.) New Business

A. Discussion & Possible Action re: Weist Law Firm CalPERS Pension and UAL Board Presentation

California Municipal Advisors, LLC representative Dimitry Semenov provided a presentation on different funding options available to pay off the District's CalPERS Unfunded Liability Debt.

B. Discussion & Possible Action re: Purchase of Water Tender

After some discussion regarding purchasing a Water Tender, the item was tabled to discuss again in January 2021. At this time, the 1990 Peterbilt Water Tender does not meet NFPA standards and there are issues with it being a standard versus automatic. This causes difficulties when the engineer is required to drive and speak on the radio.

C. Discussion & Possible Action re: Purchase of Battery Operated Extrication Tools for Engine 51

A motion was made by D. Frison to approve the Purchase of Battery Operated Extrication Tools for Engine 51. The motion was seconded by T. Watkins. Vote 4-0

D. Discussion & Possible Action re: Sale of Old Engine 51

The Board directed Chief Noffsinger to advise the Board of the sale price of the Engine two days prior to the end of the auction for further instruction.

President Jack Plotz approved to move the Contract Firefighter under closed session to the open session as New Business Item E.

- E. Discussion & Possible Action re: Contract Firefighter
A motion was made by K. Watkins III to hire a Contract Firefighter. The motion was seconded by T. Watkins. Vote 4-0

(IX.) Unfinished Business –

- A. Discussion & Possible Action re: 100 Fire Service Authority Policy
A motion was made by K. Watkins III to approve 100 Fire Service Authority Policy. The motion was seconded by T. Watkins. Vote 4-0
- B. Discussion & Possible Action re: 101 Chief Executive Officer (Fire Chief) Policy
A motion was made by K. Watkins III to approve 101 Chief Executive Officer Policy with verbiage that states the Board has final discretion of the Fire Chief’s required qualifications. The motion was seconded by T. Watkins. Vote 4-0
- C. Discussion & Possible Action re: 103 Policy Manual
A motion was made by K. Watkins III to approve 103 Policy Manual with the addition of verbiage that states the Board has final approval of all policy changes. The motion was seconded by T. Watkins. Vote 4-0

(X.) Board Questions and Comments – None

(XI.) Closed Session – None

(XII.) Adjournment: Motion made by K. Watkins III and seconded by D. Frison to adjourn the meeting. Vote in favor 4-0. Motion carried and so ordered at 9:04 pm.

John E. Plotz, President

Thomas G. Watkins, Vice President

David Frison, Secretary

Absent
Paul Castillou, Jr., Member

Kenneth “Kenny” Watkins III

Linden-Peters Rural County Fire Protection District
Balance Sheet
As of October 31, 2020

	<u>Oct 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
101 · F&M Checking- General	28,383.72
102 · F&M Zone 1 Fund	128,640.53
104 · F&M- Capital Outlay	765,701.02
106 · F&M- Benefits Reserve Fund	30,030.97
123 · F&M Equipment Replacement F...	141,291.95
124 · F&M CD	101,679.19
	<hr/>
Total Checking/Savings	1195727.38
	<hr/>
Total Current Assets	1195727.38
	<hr/>
TOTAL ASSETS	1195727.38
	<hr/> <hr/>
LIABILITIES & EQUITY	0.00

10/30/20

Linden-Peters Rural County Fire Protection District
Income by Customer Summary
October 2020

	<u>Oct 20</u>
California Fire Foundation	4,300.00
MID VALLEY AG. SERVICES	<u>467.00</u>
TOTAL	<u><u>4,767.00</u></u>

10/30/20

Linden-Peters Rural County Fire Protection District

Expenses by Vendor Summary

October 2020

	<u>Oct 20</u>
A-1 Saw & Mower, Inc.	129.90
Albert Paper Company	289.94
Amazon	661.70
BG Agri	443.59
Blue Cross of California	84.75
Brandon K. Wright	330.00
Butte Therapy Systems	11.00
California Waste Recovery Systems	291.00
Card Services	523.39
Cintas	399.20
Co Occupational Medical Partners	2,150.00
Comcast	406.34
Denise Moore	245.78
Diesel Performance, Inc.	3,673.88
E.F. Kludt & Sons	1,648.59
Enterprise Communications	12.57
FDAC/FASIS	28,876.00
Frontier Communications	45.83
HI-TECH E.V.S., Inc.	2,529.98
Interstate Truck Center	1,542.35
James Goins	150.00
Jim Avansino	994.14
Joint Radio Users Group	2,586.28
Ken Snyder Jr.	245.78
Kirk Noffsinger	75.00
Lee Owing Jr.	994.14
Life Assist	172.40
Linden County Water District	387.30
Linden Herald	150.00
Martin Garcia	330.00
Overhead Door Co.	190.00
Pacific Gas & Electric	1,481.54
PERS Health Benefits Division	21,833.76
Plus IT, Inc.	1,659.60
Premier Access Dental	3,257.38
Public Employees' Retirement System	39,101.59
R & C Pest Control	80.00
Rinaldi's Market	5.41
San Joaquin County Mosquito & Vector C.D.	8.84
Small Business Benefit Plan Trust	232.90
State Board Of Equalization	389.00
The Fire Store	225.84
Vic Solari	994.14
Zylstra Auto & Hardware	107.02
TOTAL	<u>119,947.85</u>

Linden-Peters Rural County Fire Protection District
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
410-1 · Property Tax See- Z1	87.23	13,260.00	-13,172.77
410 · Property Tax Current Secured	80,205.81	2,200,000.00	-2,119,794.19
415-1 · Property Tax Unsecured - Z1	3.19	816.00	-812.81
415 · Property Tax Curr Unsecured	0.00	180,000.00	-180,000.00
420-1 · SB813 - Z1	168.94	153.00	15.94
420 · SB813 Supplemental	28,270.72	40,000.00	-11,729.28
425-1 · Prior Tax - ZZ1	0.60	31.00	-30.40
425 · Prior Years	101.53	500.00	-398.47
440-1 · Interest Income-48901 SJC Acct	940.09		
450-1 · Interest - Z1	19.44	76.00	-56.56
450-2 · Interest - Benefits Reserve	4.53	70.00	-65.47
450-3 · Interest - CO	0.00	150.00	-150.00
450-4 · Interest - General Fund	306.38	2,000.00	-1,693.62
450-5 · Interest -Equipment Replace F...	20.64	30.00	-9.36
450-6 · Interest - CD	0.00	1,500.00	-1,500.00
450 · Interest - Checking	0.73	5.00	-4.27
460-1 · State - Hmownrs Prop Tax	0.00	133.00	-133.00
460 · State - Hmownrs Prop Tax Relief	0.00	10,000.00	-10,000.00
465 · Fire Prevention Service	2,714.72	15,000.00	-12,285.28
475 · Strike Team Reimbursement	11,846.28	0.00	11,846.28
480 · LCWD Fuel Reimbursement	1,089.85	5,500.00	-4,410.15
492-3 · Service Fees	2,696.80	6,000.00	-3,303.20
495 · Miscellaneous	4,315.00	5,000.00	-685.00
Total Income	132,792.48	2,480,224.00	-2,347,431.52
Expense			
500 · Personnel			
510 · Salaries - Regular	385,228.29	1,150,000.00	-764,771.71

Linden-Peters Rural County Fire Protection District
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
512 · Salaries - Overtime	20,527.19	110,000.00	-89,472.81
513 · Salaries - FLSA	8,910.54	26,000.00	-17,089.46
514 · Salaries - Strike Team Overtime	195,793.00	0.00	195,793.00
515 · Salaries - Extra Help	11,595.00	22,000.00	-10,405.00
517 · Salaries - Holiday	0.00	68,000.00	-68,000.00
518 · Salaries - Volunteers	3,450.00	18,000.00	-14,550.00
519 · Educational Incentive	3,011.76	10,000.00	-6,988.24
521 · Retirement	273,464.70	430,000.00	-156,535.30
525 · Social Security	1,055.55	2,000.00	-944.45
527 · Social Security - Medicare	8,335.32	18,000.00	-9,664.68
530 · Insurance- Medical	85,869.60	200,000.00	-114,130.40
531 · Insurance- Medical (retirees)	21,628.48	58,000.00	-36,371.52
532 · Insurance- Dental	3,880.80	12,000.00	-8,119.20
533 · Insurance - Vision	664.06	2,100.00	-1,435.94
534 · Insurance -Life	336.60	850.00	-513.40
535 · Insurance- Worker's comp	57,752.00	105,000.00	-47,248.00
536 · Director's Fees	1,975.00	6,000.00	-4,025.00
Total 500 · Personnel	<u>1,083,477.89</u>	<u>2,237,950.00</u>	<u>-1,154,472.11</u>
540 · Vehicle & Equipment			
542 · Fuel, Lube, & Oil	7,320.96	22,000.00	-14,679.04
543 · Tires	1,966.75	2,500.00	-533.25
544 · Parts/Supplies	3,245.19	10,000.00	-6,754.81
545 · Maintenance & Repair	9,451.11	20,000.00	-10,548.89
547 · Radios	7,191.98	10,500.00	-3,308.02
549 · SCBA	0.00	1,000.00	-1,000.00
550-4 · Small Tools & Equipment	888.69	1,500.00	-611.31
551 · Medical equip, supplies, oxygen	433.46	3,000.00	-2,566.54
552 · Ladder Purchase/ Maintenance	0.00	600.00	-600.00

Linden-Peters Rural County Fire Protection District
 Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total 540 · Vehicle & Equipment	30,498.14	71,100.00	-40,601.86
560 · Buildings & Grounds			
564 · Furniture	440.70	2,000.00	-1,559.30
580 · Maintenance & Repair	1,015.34	5,000.00	-3,984.66
Total 560 · Buildings & Grounds	1,456.04	7,000.00	-5,543.96
600 · Supplies			
602 · Computer Hardware & Software	7,559.60	10,000.00	-2,440.40
606 · Office supplies	447.72	4,000.00	-3,552.28
607 · Postage	114.00	500.00	-386.00
608 · Station Supplies	1,813.92	3,800.00	-1,986.08
612 · Towel Service & Chemicals	979.80	2,600.00	-1,620.20
613 · Clothing-uniforms	0.00	2,000.00	-2,000.00
616 · Clothing- Safety	447.04	7,000.00	-6,552.96
625 · Utilities- Electric/ Gas	6,446.73	16,000.00	-9,553.27
626 · Utilities- Water	1,250.36	3,500.00	-2,249.64
627 · Utilities- Cable TV	797.14	2,600.00	-1,802.86
630 · Utilities - Telephone/Cell/CAD	2,037.17	5,400.00	-3,362.83
631 · Utilities - Garbage	1,239.95	3,400.00	-2,160.05
635 · Fire Fighting Foam	0.00	3,000.00	-3,000.00
Total 600 · Supplies	23,133.43	63,800.00	-40,666.57
650 · Services			
652 · Insurance/ Casul/ Eq/Bond	0.00	25,000.00	-25,000.00
655 · Annual Audit	1,350.00	17,000.00	-15,650.00
656 · S.J. Co. Tax Admin Chg	0.00	40,000.00	-40,000.00
657 · Dispatching	4,751.56	12,500.00	-7,748.44
658 · Computer Support	5,578.79	9,000.00	-3,421.21
665 · Physical Exams	2,421.75	3,300.00	-878.25

Linden-Peters Rural County Fire Protection District
 Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
667 · Fire Prevention Bureau	150.00	3,000.00	-2,850.00
670 · Assoc. Memberships	350.00	3,200.00	-2,850.00
675 · Training	1,009.89	13,000.00	-11,990.11
677 · Consultant Services	0.00	2,000.00	-2,000.00
678 · Attorney Fee's	307.50	5,000.00	-4,692.50
690 · Services Contingencies	5,951.37	5,000.00	951.37
691 · Bank Fees	218.55	800.00	-581.45
Total 650 · Services	<u>22,089.41</u>	<u>138,800.00</u>	<u>-116,710.59</u>
695 · Zone 1			
696 · Hydrant Rental	380.00	1,200.00	-820.00
697 · Fire Hose and Appliances	200.09	5,000.00	-4,799.91
698 · S.J. Co. Tax Admin Chg	0.00	300.00	-300.00
699 · Fire Hydrant Purchase	0.00	7,000.00	-7,000.00
Total 695 · Zone 1	<u>580.09</u>	<u>13,500.00</u>	<u>-12,919.91</u>
Total Expense	<u>1,161,235.00</u>	<u>2,532,150.00</u>	<u>-1,370,915.00</u>
Net Ordinary Income	<u>-1,028,442.52</u>	<u>-51,926.00</u>	<u>-976,516.52</u>
Net Income	<u><u>-1,028,442.52</u></u>	<u><u>-51,926.00</u></u>	<u><u>-976,516.52</u></u>

Linden-Peters Rural County Fire Protection District
FY 20-21 vs FY 19-20 Profit & Loss Prev Year Comparison
July through October 2020

	<u>Jul - Oct 20</u>	<u>Jul - Oct 19</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
410-1 · Property Tax See- Z1	87.23	0.00	87.23	100.0%
410 · Property Tax Current Secured	80,205.81	0.00	80,205.81	100.0%
415-1 · Property Tax Unsecured - Z1	3.19	15.50	-12.31	-79.4%
415 · Property Tax Curr Unsecured	0.00	3,911.42	-3,911.42	-100.0%
420-1 · SB813 - Z1	168.94	136.20	32.74	24.0%
420 · SB813 Supplemental	28,270.72	21,455.16	6,815.56	31.8%
425-1 · Prior Tax - ZZ1	0.60	0.65	-0.05	-7.7%
425 · Prior Years	101.53	102.96	-1.43	-1.4%
440-1 · Interest Income-48901 SJC Acct	940.09	0.00	940.09	100.0%
450-1 · Interest - Z1	19.44	24.91	-5.47	-22.0%
450-2 · Interest - Benefits Reserve	4.53	6.07	-1.54	-25.4%
450-4 · Interest - General Fund	306.38	721.85	-415.47	-57.6%
450-5 · Interest -Equipment Replace F...	20.64	15.39	5.25	34.1%
450 · Interest - Checking	0.73	0.76	-0.03	-4.0%
465 · Fire Prevention Service	2,714.72	7,210.50	-4,495.78	-62.4%
475 · Strike Team Reimbursement	11,846.28	0.00	11,846.28	100.0%
480 · LCWD Fuel Reimbursement	1,089.85	1,921.06	-831.21	-43.3%
492-3 · Service Fees	2,696.80	3,406.57	-709.77	-20.8%
495 · Miscellaneous	4,315.00	2,759.29	1,555.71	56.4%
Total Income	132,792.48	41,688.29	91,104.19	218.5%
Expense				
500 · Personnel				
510 · Salaries - Regular	385,228.29	372,025.05	13,203.24	3.6%
512 · Salaries - Overtime	20,527.19	26,198.69	-5,671.50	-21.7%
513 · Salaries - FLSA	8,910.54	8,582.22	328.32	3.8%
514 · Salaries - Strike Team Overtime	195,793.00	20,201.45	175,591.55	869.2%
515 · Salaries - Extra Help	11,595.00	17,070.00	-5,475.00	-32.1%

Linden-Peters Rural County Fire Protection District
FY 20-21 vs FY 19-20 Profit & Loss Prev Year Comparison
July through October 2020

	<u>Jul - Oct 20</u>	<u>Jul - Oct 19</u>	<u>\$ Change</u>	<u>% Change</u>
517 · Salaries - Holiday	0.00	5,443.20	-5,443.20	-100.0%
518 · Salaries - Volunteers	3,450.00	2,536.17	913.83	36.0%
519 · Educational Incentive	3,011.76	3,011.76	0.00	0.0%
521 · Retirement	273,464.70	219,216.88	54,247.82	24.8%
525 · Social Security	1,055.55	1,275.50	-219.95	-17.2%
527 · Social Security - Medicare	8,335.32	5,905.08	2,430.24	41.2%
530 · Insurance- Medical	65,656.46	64,824.48	831.98	1.3%
531 · Insurance- Medical (retirees)	17,304.21	21,202.52	-3,898.31	-18.4%
532 · Insurance- Dental	3,880.80	3,718.24	162.56	4.4%
533 · Insurance - Vision	664.06	655.40	8.66	1.3%
534 · Insurance -Life	336.60	267.00	69.60	26.1%
535 · Insurance- Worker's comp	57,752.00	43,680.00	14,072.00	32.2%
536 · Director's Fees	1,575.00	1,375.00	200.00	14.6%
Total 500 · Personnel	1,058,540.48	817,188.64	241,351.84	29.5%
540 · Vehicle & Equipment				
542 · Fuel, Lube, & Oil	7,320.96	6,713.91	607.05	9.0%
543 · Tires	1,966.75	109.99	1,856.76	1,688.1%
544 · Parts/Supplies	3,245.19	2,284.26	960.93	42.1%
545 · Maintenance & Repair	9,451.11	19,933.15	-10,482.04	-52.6%
547 · Radios	7,191.98	1,856.75	5,335.23	287.3%
550-4 · Small Tools & Equipment	888.69	362.06	526.63	145.5%
551 · Medical equip, supplies, oxygen	433.46	1,781.01	-1,347.55	-75.7%
Total 540 · Vehicle & Equipment	30,498.14	33,041.13	-2,542.99	-7.7%
560 · Buildings & Grounds				
564 · Furniture	440.70	237.58	203.12	85.5%
580 · Maintenance & Repair	1,015.34	5,985.43	-4,970.09	-83.0%

Linden-Peters Rural County Fire Protection District
FY 20-21 vs FY 19-20 Profit & Loss Prev Year Comparison
July through October 2020

	<u>Jul - Oct 20</u>	<u>Jul - Oct 19</u>	<u>\$ Change</u>	<u>% Change</u>
Total 560 · Buildings & Grounds	1,456.04	6,223.01	-4,766.97	-76.6%
600 · Supplies				
602 · Computer Hardware & Software	7,559.60	3,726.80	3,832.80	102.8%
606 · Office supplies	447.72	1,762.62	-1,314.90	-74.6%
607 · Postage	114.00	15.70	98.30	626.1%
608 · Station Supplies	1,813.92	974.98	838.94	86.1%
612 · Towel Service & Chemicals	979.80	915.24	64.56	7.1%
616 · Clothing- Safety	447.04	319.64	127.40	39.9%
617 · Clothing- Boots	0.00	374.04	-374.04	-100.0%
625 · Utilities- Electric/ Gas	6,446.73	6,573.99	-127.26	-1.9%
626 · Utilities- Water	1,250.36	1,181.57	68.79	5.8%
627 · Utilities- Cable TV	797.14	734.80	62.34	8.5%
630 · Utilities - Telephone/Cell/CAD	1,962.17	1,812.40	149.77	8.3%
631 · Utilities - Garbage	1,239.95	1,125.98	113.97	10.1%
Total 600 · Supplies	23,058.43	19,517.76	3,540.67	18.1%
650 · Services				
655 · Annual Audit	1,350.00	1,250.00	100.00	8.0%
657 · Dispatching	4,751.56	4,229.71	521.85	12.3%
658 · Computer Support	5,578.79	0.00	5,578.79	100.0%
665 · Physical Exams	2,421.75	1,748.00	673.75	38.5%
667 · Fire Prevention Bureau	150.00	609.60	-459.60	-75.4%
670 · Assoc. Memberships	350.00	150.00	200.00	133.3%
675 · Training	1,009.89	159.00	850.89	535.2%
678 · Attorney Fee's	307.50	0.00	307.50	100.0%
690 · Services Contingencies	5,951.37	1,796.70	4,154.67	231.2%
691 · Bank Fees	218.55	307.25	-88.70	-28.9%
Total 650 · Services	22,089.41	10,250.26	11,839.15	115.5%

Linden-Peters Rural County Fire Protection District
FY 20-21 vs FY 19-20 Profit & Loss Prev Year Comparison
July through October 2020

	<u>Jul - Oct 20</u>	<u>Jul - Oct 19</u>	<u>\$ Change</u>	<u>% Change</u>
695 · Zone 1				
696 · Hydrant Rental	380.00	380.00	0.00	0.0%
697 · Fire Hose and Appliances	200.09	1,964.51	-1,764.42	-89.8%
Total 695 · Zone 1	<u>580.09</u>	<u>2,344.51</u>	<u>-1,764.42</u>	<u>-75.3%</u>
Total Expense	<u>1,136,222.59</u>	<u>888,565.31</u>	<u>247,657.28</u>	<u>27.9%</u>
Net Ordinary Income	<u>-1,003,430.11</u>	<u>-846,877.02</u>	<u>-156,553.09</u>	<u>-18.5%</u>
Net Income	<u><u>-1,003,430.11</u></u>	<u><u>-846,877.02</u></u>	<u><u>-156,553.09</u></u>	<u><u>-18.5%</u></u>



LINDEN – PETERS FIRE DISTRICT

17725 E. Hwy 26, Linden, CA 95236
Phone: 209.887.3710 Fax: 209.887.2821
lpfd@sjgov.org
Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz
Vice-President: Thomas G. Watkins
Secretary: Duane R. Brown
Member: David Frison
Member: Paul Castillou Jr.

LINDEN – PETERS FIRE DEPARTMENT

MONTHLY BOARD REPORT

November 5, 2020

FINANCIAL SUMMARY AND REPORT:

For the month ending October 31, 2020

- Accounts Balance Sheet (See attached)
- Income for the Month (See attached)
- Bills Paid Listing (See attached)
- Budget Report (See attached)
- Budget Comparison Prev. Year (See attached)
- All Accounts Balanced as of September 30, 2020.

CURRENT EVENT SUMMARIES, REPORTS, AND/OR CORRESPONDENCE:

- **Meetings for the month**

- 10/6 FDAC Quarterly Meeting
- 10/7 SJC Fire Chiefs Meeting
- 10/8 LPE Board Meeting
- 10/14 DOC Meeting
- 10/14 LPE Finance Committee Meeting
- 10/21 Captain Meeting
- 10/21 JRUG Meeting
- 10/27 Policy Committee Meeting

- **Correspondence/Events:** NONE

- **Current Projects/Updates**

- Station Improvement Project – Haggerty Construction has scheduled a site job walk on 11/4/20. A few other contactors have been sent the public notice. None of the others have scheduled a site visit. The new bid deadline has been extended to 11/30/2020.
 - Engine 51 – Should be delivered this week.
 - California Fire Foundation Grant – The California Fire Foundation awarded the District a \$4300.00 grant for personal protective equipment (PPE).
-

A SHIFT PERSONNEL: Captain J. Reed / Lieutenant R. Ruegsegger / Firefighter Engineer B. Wright / Firefighter Engineer D. Dennis/Contract Firefighter P. Whitaker

Activities for the Month of October

- Responded to 19 calls for service
- Completed weld inspection at Morada Produce
- Installed AC register vents
- Replaced the relay on the hose reel on E54
- Filled the air trailer
- Ordered XTS portable radio batteries
- Replaced antenna on WT52
- Added padlock key to knox box at Diamond Walnut
- Tested generator and replaced battery

B SHIFT PERSONNEL: Captain B. Ruegsegger, Lieutenant K. Dahlenburg, Firefighter/Engineer M. Garcia, and Firefighter J. Davis.

Activities for the Month of October

- Responded to 18 calls for service
- Replaced headlight bezel on E54
- Completed inspection for Pearl Crop and Mid Valley Ag
- Provided public education fire safety at Linden Community Pre School

C SHIFT PERSONNEL: Captain M. Mojalli, Lieutenant J. Goins, Firefighter/Engineer T. Watson and Firefighter/Engineer M. Verdon.

Activities for the Month of October

- Responded to 19 calls for service
- Completed a driveway inspection
- Painted fuel tank and replaced fuel filters on fuel pumps
- Repairs and preventative maintenance performed on WT52 including rear tires, annual pump test, battery switch, pump panel, pressure relief valve. Body damage was repaired by Hi-Tech.
- Repaired foam system on E53 and Interstate Truck Center performed brake adjustment and serviced the engine.
- Repaired air leak on E52
- Repairs and preventative maintenance performed on E54 including foam system repair, annual pump test, kussmaul repair, and valve repair.

DEPARTMENT FIRE PREVENTION REPORT:

- Three permits have been issued in the month of October.
 - Projects: Sombado's and Morada Produce
 - Project Completed: Foothill Landfill Solar
-

On Duty Training

Fire Scene Ops:	Preconnected Livelines
EMS:	Poisoning & Overdose
LPE Policy:	Multiple Lexipol Policy/Procedure Review
SJCEMS Policy:	#6001 Safe Surrender Baby Program
Other:	NFPA 1500 Respiratory Protection

Volunteer Firefighter Training

- Cancelled due to COVID-19

Other Activities

- 10/28 & 10/30 PG&E Training
- 10/19 -10/23 B. Wright and M. Garcia attended Fire Investigation 1B

FIRE VOLUNTEERS, FIRE CADETS, AND VOLUNTEER FIREFIGHTERS ASSOCIATION

Volunteer Personnel: During the month of October Volunteer Firefighter Matt Winston worked a full shift.

Association Activities: Association meetings have been cancelled due to COVID-19 pandemic.

Correspondence: None.

Events: None.

Donations made by the Association: None.

INCIDENT AND COVERAGE REPORT:

LINDEN - PETERS FIRE DISTRICT				MONTH - YEAR:	Oct-20
INCIDENT TYPE	NO.	POSTED	CANCELED	PAID STAFF	
STRUCTURE FIRE	5		1	102 B. RUEGSEGGER	3
VEGETATION FIRE	5			106 M. MOJALLI	3
VEHICLE FIRE	1			108 J. REED	
FIRE OTHER	4			105 J. GOINS	4
EMS CALL	19	1	1	107 K. DAHLENBURG	1
MVA	9			110 R. RUEGSEGGER	4
RESCUE CALL				111 T. WATSON	
HAZARDOUS CONDITION	1			118 M. GARCIA	
SERVICE CALL (NON EMERGENCY)	2			119 M. VERDON	1
GOOD INTENT CALLS				120 B. WRIGHT	
FALSE ALARMS	1			122 D. DENNIS	
WEATHER / DISASTER				123 J. DAVIS	
SPECIAL INCIDENTS/OTHER	9	4	3	152 P. WHITAKER	3
TOTAL FOR THE MONTH:	56			TOTAL:	19
TOTAL FOR THE YEAR:	655			VOLUNTEER STAFF	STA COV.
PREVIOUS YEAR COMPARISON		Diff	%	117 G. SCHAEDE (VFF)	6
MONTH:	75	-19	-34%	128 D. STEINKAMP (VFF)	
YEAR:	667	-12	-2%	148 M. WINSTON (VFF)	
				130 B. Carr (VFF)	2
DAY CALLS (8AM - 5PM):	18			TOTAL:	8
NIGHT CALLS (5PM - 8AM):	38				
CALLS PER SHIFT					
A:	19				
B:	18				
C:	19				
AUTOMATIC AID					
	GIVEN	POSTED	CANCELED	RECEIVED	
WATERLOO MORADA (WMR)	8	1	5	9	
MOKELUMNE (MKE)	3			8	
CLEMENTS (CLE)	1			3	
FARMINGTON (FAR)					
COLLEGEVILLE (CVG)					
STOCKTON (STO)					
MONTEZUMA (ZUM)					
LODI (LOD)					
WOODBIDGE (WOO)					
LIBERTY (LIB)					
ESCALON (ESL)					
RIPON (RIP)					
CALAVERAS CONSOLIDATED	1				
CalFire (TCU)				1	
OES, XSJ, EOC, SQF, VNC, BEU, MMU					
TOTAL:	13	1	5	21	

San Joaquin County Joint Fire Investigation Unit

2020 Linden-Peters Fire Investigator Activity

Fire Investigators – FF/ENG Martin Garcia and FF/ENG Brandon Wright

Agency	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Escalon												
Ripon	1			1								
Lathrop-Manteca												
Farmington												
Linden-Peters			1	2								
Clements												
Woodbridge						1			1			
South County Fire Authority												
French Camp/Mountain House	1					1						
Liberty												
Mokelumne					1	1						
Collegeville												
Waterloo-Morada												
Thornton					1							
Montezuma												
Lodi												
Stockton		1					1					
Manteca												

- ***Black** = FIU callout attended to by a LPPD investigator
- ***Green** = FIU callout NOT attended to by a LPPD investigator
- ***Red** = In District investigation, not a county FIU callout

January -French Camp – Residential structure fire (one fatality). MG on duty, BW off duty.

Ripon – Residential structure fire (garage). BW on duty, MG off duty.

February -Stockton – Commercial warehouse. BW off duty.

March -Linden-Peters – Travel trailer fire (Waverly/Flood). MG on duty.

April -Ripon – Travel trailer fire (one fatality). BW on duty, MG off duty.

Linden-Peters – Travel trailer fire (Waverly/Flood). MG on duty.

Linden-Peters – Barn structure fire. (Milton Rd). BW off duty.

May - Mokelumne – Greenhouse fire. BW off duty.

June - Woodbridge – Structure fire, BW on duty.

Mokelumne – Structure fire (Requested by Sheriffs Dept, phone support only). BW on duty.

French Camp – Structure fire (Requested by Sheriffs Dept, phone support only). BW on duty.

July - Stockton – Outside fire which burned multiple structures. MG on duty, BW off duty.

August – No activity to report.

September - Woodbridge – Vehicle fire, incendiary fire, requested by Sheriff. MG on duty, BW off duty.

October – No activity to report.

F&M BANK



10/23/2020

Presented
By

Katie Alves, V.P. Relationship Manager
Twyla Brooks, V.P. Branch Manager

CONFIDENTIAL

Information contained in this proposal is proprietary to F&M Bank and may not be reproduced or redistributed without prior written consent of F&M Bank.

F&M BANK

EXPRESSION OF INTEREST LETTER

10/23/2020

Board of Directors
Linden-Peters Rural County Fire Protection District
17725 E. Highway 26
Linden, CA. 95236

Dear Board of Directors,

Since 1916 F&M Bank has helped make banking easy for our clients. As a locally owned and operated community focused financial institution, we have a proud history of providing innovative products and services delivered with the highest possible level of customer service. We are very pleased to have the opportunity to provide this Expression of Interest letter and to show how F&M Bank can make banking easy for you.

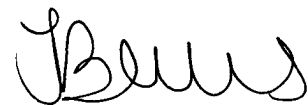
What follows is a proposal for your banking needs. This proposal comes with our commitment to provide personalized service delivered by a relationship team, as well as direct access to F&M Bank's Senior Management at 121 West Pine St., Lodi, CA 95240.

Again, we appreciate this opportunity and look forward to working with you.

Sincerely,



Katie Alves
V.P. Relationship Manager



Twyla Brooks
V.P. Branch Manager

CREDIT PROPOSAL

Term Loan

Borrower:	Linden-Peters Rural County Fire Protection District
Type:	Term loan
Loan Amount:	\$2,900,000 est.
Loan Purpose:	To refinance existing unfunded pension liability.
Collateral:	1 st Deed of Trust located at 17725 E. Highway 26 Linden, CA.
LTV:	100% of unfunded pension liability.
Interest Rate:	15 year fixed rate at 3.85%
Loan Fee:	50 basis points of loan amount
Repayment:	Semi-annual principal & interest payments
Amortization Period:	15 years
Maturity:	15 years
Prepayment Penalty:	5% years 1-2, 4% years 3-4, 3% years 5-6, 2% years 7-8, 1% thereafter.
Loan Processing Fee:	\$695.00
Other Charges:	<u>All third party and out-of-pocket fees, including title, legal, appraisal, environmental surveys, etc. are to be paid by borrower.</u>
Guarantor(s):	None

OTHER CONDITIONS

Other Conditions:

1. Borrower to maintain depository relationship with F&M Bank to allow for loan payments to be auto-debited from.
2. The borrower shall provide annual CPA Audited Financial Statements.
3. No secondary financing permitted without prior Bank approval.
4. Debt service coverage ratio requirement of at least 1:1.10 measured annually.
5. Debt service account to be setup and maintain a minimum balance of \$260,000
6. Additional covenants & conditions may be required.

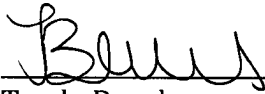
As stated herein, this proposal is for discussion purposes only and **does not constitute a commitment.** Any future commitment of credit is subject to the Bank's receipt of the borrower's application, financial information, credit history and such other information that may be requested by the Bank. Ultimately, credit commitments may require approval from the Bank's Board of Directors. If any credit is subsequently committed by the Bank, you would be required to execute documentation that is in a form and in substance satisfactory to the Bank. Subsequent documentation may include terms and conditions that are different from or in addition to those that are stated in this letter. For example, these terms may include various warranties, representations and covenants regarding financial conditions. Any pre-closing conditions stated in the loan documents would have to be met prior to funding.

This proposal will expire on 11/23/2020.

If these terms are acceptable to you and you wish for lender to proceed with underwriting, after receipt of an application, and seeking formal approval of the proposed loan, please sign and return this Expression of Interest letter.

Thank you for the opportunity to present our credit proposal. Upon acceptance, please sign and return the original to the undersigned.


Katie Alves
V.P. Relationship Manager


Twyla Brooks
V.P. Branch Manager

Acceptance:

By: Board Member **Date**

By: Board Member **Date**

Information contained in this proposal is proprietary to F&M Bank and may not be reproduced or redistributed without prior written consent of F&M Bank.