



LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz
Vice-President: Thomas G. Watkins
Secretary: David Frison
Member: Paul Castillou Jr.
Member: Kenneth “Kenny” Watkins III

Minutes of Board Meeting

Thursday, October 7, 2021

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E. Plotz at 7:03 PM. Members present: Board Member Paul Castillou, Jr., Board Secretary David Frison, and Board Member Kenny Watkins III. Members Absent: Board Vice President Thomas G. Watkins. L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Captain Jacob Reed, Lieutenant James Goins, Firefighter/Engineer Tyler Watson, Firefighter/Engineer Mike Verdon.

- (I.) Call to Order.
- (II.) Roll Taken
Meeting minutes were taken by Administrative Assistant Lorena Coose.
- (III.) Public Comment – None
- (IV.) Minutes:
 - A. Discussion & Possible Action re: Regular Board Meeting Minutes- September 2, 2021 Board Minutes approved on motion by P. Castillou Jr. and seconded by K. Watkins III. Motion passed with a vote of 4-0.
- (V.) Board Committee Reports
 - A. Succession Planning Committee Report – No Report
 - B. Finance Committee Report – No Report
- (VI.) Financial Summary and Report
 - A. Monthly Financial, Current events summary for September 2021 - Presented by Fire Chief Kirk Noffsinger. Chief Noffsinger provided an update on the September 2021 Financials noting that Coit had completed carpet cleaning for the entire station. Adding that recliners for upstairs had been purchased through Firehouse Furniture. There was some discussion about the CalPERS Unfunded Liability due for FYE 06.30.2020. The Board Directed staff to pay the unfunded liability due.
- (VII.) Consent Agenda:
 - A. Discussion & Possible Action re: Approval of the September 2021 Monthly Financial Report and expenditures. A motion to approve the financial report was made by J. Plotz seconded by D. Frison. Motion passed with a vote of 4-0.
- (VIII.) Current Events Summaries, Reports, and/or Correspondence:
Current Events for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger.
 - A. Departmental Report-Fire Chief Kirk Noffsinger:

Chief Noffsinger provided an update on the events and meetings held for the month of September 2021. Chief Noffsinger noted that Croce Sanguinetti & Vander Veen staff were on site to complete the financial audit. Chief Noffsinger noted that there was a draft response for the Grand Jury Report. The Board directed Chief Noffsinger to submit the response as presented. Chief Noffsinger provided a presentation to the Board on the updates made to the District website. Captain Reed provided the Shift Reports, Fire Prevention, Training, and Association Reports.

B. Union Report – None

(IX.) New Business

A. Discussion & Possible Action re: Discussion & Possible Action re: Engine 5-3 Equipment Purchase – Air Conditioner \$6,100 plus tax

A motion to approve the purchase of an air conditioner for Engine 5-3 was made by P. Castillou Jr. and seconded by D. Frison. The motion passed with a vote of 4-0.

B. Discussion & Possible Action re: Engine 5-2 Repairs Estimate \$14,958.97

A motion was made by D. Frison to proceed with the repairs for Engine 5-2 and seconded by P. Castillou Jr. The motion passed with a vote of 4-0. The Board directed Chief Noffsinger to research cost estimates to replace Engine 5-2.

(X.) Unfinished Business –

A. Discussion & Possible Action re: Station Improvement Project

Chief Noffsinger noted that maintenance on the downstairs bathroom was completed. Next, staff will work on renovations to the upstairs bathroom.

B. Discussion & Possible Action re: Replace Water Tender 52

No update.

C. Discussion & Possible Action re: Training Improvements – Asphalt Project

A motion was made by D. Frison to proceed with the Asphalt Project in an amount of \$17,500 and seconded by J. Plotz. The motion passed with a vote of 4-0.

(XI.) Board Questions and Comments - None

(XII.) Closed Session – None

(XIII.) Adjournment: Motion made by P. Castillou Jr. and seconded by D. Frison to adjourn the meeting. Vote in favor 4-0. Motion carried and so ordered at 8:16 pm.

John E. Plotz, President

Thomas G. Watkins, Vice President

David Frison, Secretary

Paul Castillou, Jr., Member

Kenneth "Kenny" Watkins III