



## LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

### Board Members

President: John E. Plotz  
Vice-President: Thomas G. Watkins  
Secretary: David Frison  
Member: Paul Castillou Jr.  
Member: Kenneth “Kenny” Watkins III

### Minutes of Board Meeting

Thursday, September 2, 2021

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E. Plotz at 7:00 PM. Members present: Board Vice President Thomas G. Watkins, Board Member Paul Castillou, Jr., Board Secretary David Frison and Board Member Kenny Watkins III. Members Absent: None. L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Captain B. Ruegsegger, Lieutenant R. Ruegsegger, FFEN T. Watson and FFEN B. Wright.

(I.) Call to Order.

(II.) Roll Taken

Meeting minutes were taken by Fire Chief Kirk Noffsinger.

(III.) Public Comment – None

(IV.) Minutes:

A. Discussion & Possible Action re: Regular Board Meeting Minutes- August 5, 2021 Board Minutes approved on motion by K. Watkins and seconded by D. Frison. Motion passed with a vote of 5-0.

(V.) Board Committee Reports

A. Succession Planning Committee Report – No Report

(VI.) Financial Summary and Report

A. Monthly Financial, Current events summary for August 2021 - Presented by Fire Chief Kirk Noffsinger. Chief Noffsinger provided an update on the August 2021 Financial. Board Member K. Watkins asked for clarity on a couple of the expenses for the month of August. Chief Noffsinger provided the information concerning the bills.

(VII.) Consent Agenda:

A. Discussion & Possible Action re: Approval of the August 2021 Monthly Financial Report and expenditures. A motion to approve the financial report was made by P. Castillou Jr. seconded by D. Frison. Motion passed with a vote of 5-0.

(VIII.) Current Events Summaries, Reports, and/or Correspondence:

Current Events for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger.

A. Departmental Report-Fire Chief Kirk Noffsinger:

Chief Noffsinger provided an update on the events and meetings held for the month of August 2021. Chief Noffsinger noted that staff is currently on a Strike Team at the CALDOR FIRE. The crew has been out for about 7 days and the department is

planning on a crew rotation in the next 7 days. Chief Noffsinger provided the run report and an overview of some of the activities accomplished for the month by the crews.

The Chief advised the board that Engine 52 was taken to the shop due to an oil leak. It was found by the shop (Diesel Performance) that pressure was building in the engine crank case causing oil to blow out of the dip stick hole. The Chief informed the board that the mechanic stated that it was not a major issue at this time and engine could stay in service but repairs would be needed. The mechanics shop will be providing a quote for the needed repairs and the Chief would discuss the options with the board once the estimate is received. The Chief informed the board that due to the age of the engine and its mileage that it should be replaced. The board took no action on this.

The new Lucas Device (used to provide chest compressions during CPR) was placed in service and has been used already. This device was purchased with grant funding by the San Joaquin County EMS agency and each fire department in the county was provided one for their front-line apparatus.

There were three new BK portable radios (radios utilized for strike team deployment and used when communicating with state fire dispatch and agencies) purchased by the volunteer association have been programed and put into service.

Crews are finishing up on the downstairs bathroom maintenance. Once completed the bathroom can be used. This should be completed in the coming week.

B. Union Report – None

**(IX.)** New Business

A. Discussion & Possible Action re: Discussion & Possible Action re: Approve Final FY 2021-FY 2022 Budget. (It should be noted that the original agenda item was incorrect noting the “Final **FY 2020-FY 2021** Budget”)

The board discussed any changes to the budget with Chief Noffsinger. Chief Noffsinger advised the board that there were a few updates to the budget that were needed and that the projected ending balance would not be impacted. A motion to accept the Final FY 2021 – 2022 Final Budget as presented was made by K. Watkins III and seconded by D. Frison. The motion passed with a vote of 5-0.

B. Discussion & Possible Action re: Crowley Emergency Services Consulting, LLC Contract for the Assistance to Firefighters 2021 Regional Radio Grant Application Writing Services in an Amount Not to Exceed \$1,000.00

The Chief discussed this contract with the board and advised the board that this cost would be shared with the other fire agencies participating in this regional radio grant. The board discussed what the grant was needed for. The Chief advised that the grant will be used to purchase quad band mobile and portable radios. Many of the departments current radios are single band radios which makes it difficult to communicate with other agencies during emergency responses both inside and outside of our district's boundaries.

A motion was made by D. Frison to sign the contract with Crowley Emergency Services Consulting, LLC and seconded by K. Watkins III. The motion passed with a vote of 5-0.

- C. Discussion & Possible Action re: Approval of Resolution 21-03 Agreement with California Department of Forestry Fire Assistance 50/50 Grant for the sum of \$9,358.25

The board discussed this request. The Chief informed the board that this was a grant that will be used to purchase six new portable BK radios to add to the departments older model radios. The resolution would be needed along with the funding to get the portable radios and other wildland safety equipment such as boots and gloves. The Chief stated that the funding for this was placed in the final budget.

A motion was made by K. Watkins III to approve the resolution 21-03 and provide the funding for the grant. Motion seconded by D. Frison. The motion passed with a vote of 5-0.

(X.) Unfinished Business –

- A. Discussion & Possible Action re: Replace Water Tender 52

The Chief had no updates.

- B. Discussion & Possible Action re: Station Improvement Project

Chief Noffsinger noted that maintenance on the downstairs bathroom should be completed by the end of next week.

- C. Discussion & Possible Action re: Training Improvements – Asphalt Project

No update.

(XI.) Board Questions and Comments - None

(XII.) Closed Session – None

(XIII.) Adjournment: Motion made by P. Castillou Jr. and seconded by K. Watkins III to adjourn the meeting. Vote in favor 5-0. Motion carried and so ordered at 7:29 pm.

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John E. Plotz, President

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Thomas G. Watkins, Vice President

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David Frison, Secretary

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Paul Castillou, Jr., Member

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Kenneth “Kenny” Watkins III