



## LINDEN – PETERS FIRE DISTRICT

17725 E. Hwy 26, Linden, CA 95236  
Phone: 209.887.3710 Fax: 209.887.2821  
[lpfd@sjgov.org](mailto:lpfd@sjgov.org)  
Kirk Noffsinger, Fire Chief

### Board Members

President: John E. Plotz  
Vice-President: Thomas G. Watkins  
Secretary: David Frison  
Member: Paul Castillou Jr.  
Member: Kenneth “Kenny” Watkins III

### Minutes of Board Meeting

Thursday, June 3, 2021

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E. Plotz at 7:11 PM. Members present: Board Vice President Thomas G. Watkins, Board Member Paul Castillou, Jr., and Board Member Kenny Watkins III. Members Absent: Board Secretary David Frison. L.P.F.D. on duty staff present: Captain Marcel Mojalli and Fire Chief Kirk Noffsinger.

**(I.)** Call to Order.

**(II.)** Roll Taken

Meeting minutes were taken by Fire Chief Kirk Noffsinger.

**(III.)** Public Comment – None

**(IV.)** Minutes:

- A. Discussion & Possible Action re: Regular Board Meeting Minutes- May 2021  
Board Minutes approved on motion by K. Watkins III and seconded by T. Watkins.  
Motion passed with a vote of 4-0.

**(V.)** Board Committee Reports

- A. Succession Planning Committee Report –Board Member Paul Castillou Jr. gave a report on the meeting held on May 11. Discussion concerning the boards goals for the future leadership of the department. Input was provided by T. Watkins and K. Noffsinger concerning the need for direction from the board on what the priorities are and the need for an Assistant Chief. No clear direction was given except to continue meeting as a committee and discuss options for employee development programs and other ways to provide for 24 – 7 officer district coverage.

**(VI.)** Financial Summary and Report

- A. Monthly Financial, Current events summary for May 2021 - Presented by Fire Chief / Treasurer Kirk Noffsinger. Chief Noffsinger provided an update on the May 2021 Financial Reports and advised the board that the checking account could not be reconciled due to issues concerning the F&M Bank Loan that was placed in checking then distributed to CalPers for payment of the unfunded liability. Staff is still working with the auditor to decide how the funds should be tracked in Quick Books.

**(VII.)** Consent Agenda:

- A. Discussion & Possible Action re: Approval of the May 2021 Monthly Financial Report and expenditures. A motion to approve the financial report was made by K. Watkins III seconded by T. Watkins. Motion passed with a vote of 4-0.

**(VIII.)** Current Events Summaries, Reports, and/or Correspondence:

Current Events for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger.

- A. Departmental Report-Fire Captain Marcel Mojalli: Captain Mojalli provided an update on the events and meetings held for the month of May 2021. Chief Noffsinger provided information on new projects and the emergency responses for the month. There was a discussion concerning the Ballota Sub Station Power Storage Project. Chief Noffsinger gave an update of the project and response measures that may be needed for the site.

- B. Union Report – None

NOTE: A motion was made by T. Watkins to move the closed session item up on the agenda before IX New Business to discuss employee contract negotiations. the motion was seconded by K. Watkins III. Motion passed 3-0. The vote was 3-0 due to P. Castillou Jr. was attending the meeting via Zoom and had to leave the meeting for an emergency. The board went into closed session at 8:10 pm (see section XII).

**(IX.)** New Business

NOTE: Board Member P. Castillou Jr. returned to the meeting via Zoom. Chief Noffsinger updated P. Castillou Jr. on the closed session decision.

- A. Discussion & Possible Action re: FY 2021-FY 2022 Preliminary Budget.  
A motion was made by K. Watkins III to approve the 2021-22 Preliminary Budget to include those changes that would occur concerning the employee increase in benefits. The motion was seconded by T. Watkins and the motion passed 4 – 0 vote.

- B. Discussion & Possible Action re: Adopt the Fiscal Year 2021-2022 Proposition 4 Appropriation Limit

A motion was made by K. Watkins III to adopt the Prop 4 appropriation limit for the 21-22 fiscal year. Seconded by T. Watkins. The motion passed 4 – 0 vote.

Note: Following a discussion concerning items C – H. A motion was made by K. Watkins III to approve all items C – H. Seconded by T. Watkins and the motion passed 4 – 0 vote.

- C. Discussion & Possible Action re: 1026 Smoking/Tobacco Policy
- D. Discussion & Possible Action re: 1027 Drug and Alcohol Free Workplace Policy
- E. Discussion & Possible Action re: 1044 Nepotism and Conflicting Relationships Policy
- F. Discussion & Possible Action re: 1046 Anti-Retaliation Policy
- G. Discussion & Possible Action re: 305 Tactical Withdrawal Policy

H. Discussion & Possible Action re: 209 Post-Incident Analysis Policy

**(X.)** Unfinished Business –

A. Discussion & Possible Action re: Station Improvement Project – No update.

B. Discussion & Possible Action re: Replace Water Tender

Chief Noffsinger reported that he is gathering updated information on a new tactical watertender and advised the board that the cost of the vehicle will be higher due to increases in materials and other taxes. It is believed that the watertender will cost at least \$450,000.00. K. Watkins III asked that all documents concerning the watertender be submitted to the board for review. Chief Noffsinger advised the board that as soon as all documents are obtained, they will be passed on to the board.

**(XI.)** Board Questions and Comments - None

**(XII.)** Closed Session – 8:10 PM the board with Fire Chief Kirk Noffsinger went into closed session. The board came out of closed session at 8:40 PM. The board went back into regular session. President J. Plotz reported that during closed session there was discussion concerning contract negotiations with the labor union and that there was a motion made and approved in closed session to offer the employees a 3% wage increase along with an increase in the longevity from \$25.00 to \$50.00. The agreement would be for (3) Three years starting in 2021 – 2022 Budget. In open session the union representative (Captain Jake Reed) agreed to the offer for the union. Staff was directed to update the salary and benefits and to also update the projected 2021-2022 Budget to reflect those changes. The board continued with the regular agenda items.

**(XIII.)** Adjournment: Motion made by K. Watkins III and seconded by T. Watkins to adjourn the meeting. Vote in favor 4-0. Motion carried and so ordered at 8:57 pm.

---

John E. Plotz, President

---

Thomas G. Watkins, Vice President

Absent

---

David Frison, Secretary

---

Paul Castillou, Jr., Member

---

Kenneth "Kenny" Watkins III