



LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz
Vice-President: Thomas G. Watkins
Secretary: David Frison
Member: Paul Castillou Jr.
Member: Kenneth “Kenny” Watkins III

Minutes of Board Meeting

Thursday, May 5, 2021

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E. Plotz at 7:00 PM. Members present: Board Vice President Thomas G. Watkins, Board Member Paul Castillou, Jr., Board Secretary David Frison, and Board Member Kenny Watkins III. Members Absent: None. L.P.F.D. on duty staff present: Captain Jacob Reed and Administrative Assistant Lorena Coose.

(I.) Call to Order.

(II.) Roll Taken

Meeting minutes were taken by Administrative Assistant Lorena Coose.

(III.) Public Comment – None

(IV.) Minutes:

A. Discussion & Possible Action re: Regular Board Meeting Minutes- April 2021
Board Minutes approved on motion by P. Castillou, Jr. and seconded by D. Frison.
Motion passed with a vote of 5-0.

(V.) Board Committee Reports

A. Succession Planning Committee Report –Board Member Paul Castillou Jr. noted that the committee did not meet in the prior month and there would be an update at the next Board meeting.

(VI.) Financial Summary and Report

A. Monthly Financial, Current events summary for April 2021 - Presented by Administrative Assistant Lorena Coose. Administrative Assistant Coose provided an update on the April 2021 Financial Reports.

(VII.) Consent Agenda:

A. Discussion & Possible Action re: Approval of the April 2021 Monthly Financial Report and expenditures. A motion to approve the financial report was made by K. Watkins III seconded by D. Frison. Motion passed with a vote of 5-0.

(VIII.) Current Events Summaries, Reports, and/or Correspondence:

Current Events for the Linden-Peters Fire District was presented by Captain Jacob Reed.

A. Departmental Report-Fire Captain Jacob Reed: Captain Reed provided an update on the events and meetings held for the month April 2021. Board Vice President T. Watkins inquired about the tree that would be removed. Captain Reed noted that it

needs to be removed because it is pushing up the edge pro. Captain Reed noted that the volunteer firefighters have continued to have training drills. He also noted that staff have submitted an application for a CalFIRE 50-50 grant.

B. Union Report – None

(IX.) New Business

A. Discussion & Possible Action re: 1012 Discriminatory Harassment Policy -
A motion to approve the 1012 Discriminatory Harassment Policy was made by D. Frison and seconded by K. Watkins III. The motion passed with a vote of 5-0.

B. Discussion & Possible Action re: 1024 Workplace Violence Policy – A motion to approve the 1024 Workplace Violence Policy was made by D. Frison and seconded by K. Watkins III. The motion passed with a vote of 5-0.

(X.) Unfinished Business –

A. Discussion & Possible Action re: Station Improvement Project
Captain Reed noted that there was no update on this project at this time. Board Member K. Watkins III noted that a portable restroom would be necessary while the current restroom is upgraded.

B. Discussion & Possible Action re: Replace Water Tender
Captain Reed noted that there was no update on this project at this time. Staff is working on the budget estimates to see if the costs are still the same or have increased. Captain Reed noted that the Water Tender was at Hi-Tech for electrical.

(XI.) Board Questions and Comments - None

(XII.) Closed Session - None

(XIII.) Adjournment: Motion made by K. Watkins III and seconded by P. Castillou Jr. to adjourn the meeting. Vote in favor 5-0. Motion carried and so ordered at 7:33 pm.

John E. Plotz, President

Thomas G. Watkins, Vice President

David Frison, Secretary

Paul Castillou, Jr., Member

Kenneth "Kenny" Watkins III