



## LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

### Board Members

President: John E. Plotz  
Vice-President: Thomas G. Watkins  
Secretary: David Frison  
Member: Paul Castellou Jr.  
Member: Kenneth “Kenny” Watkins III

### Minutes of Board Meeting

Thursday, April 8, 2021

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E. Plotz at 7:03 PM. Members present: Board Vice President Thomas G. Watkins, Board Member Paul Castellou, Jr., Board Secretary David Frison arrived at 7:06 p.m. Members Absent: Board Member Kenny Watkins III. L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Captain Jacob Reed, Lieutenant Rod Ruegsegger, and Administrative Assistant Lorena Coose.

**(I.)** Call to Order.

**(II.)** Roll Taken

Meeting minutes were taken by Administrative Assistant Lorena Coose.

**(III.)** Public Comment – None

**(IV.)** Minutes:

- A. Discussion & Possible Action re: Regular Board Meeting Minutes- March 2021 Board Minutes approved on motion by P. Castellou, Jr. and seconded by T. Watkins. Motion passed with a vote of 3-0.

Board Secretary David Frison arrived at this point in the meeting.

**(V.)** Board Committee Reports

- A. Finance Committee Report -Board Vice President Thomas G. Watkins provided an update on the Finance Committee meeting noting that the financials for the quarter were reviewed at this meeting and everything looks good.
- B. Succession Planning Committee Report –Board Member Paul Castellou Jr. provided an update. The Board reviewed the pros and cons for the four available options. By Board Consensus, the Battalion Chief and Assistant Chief on Shift Work options were removed. The Captain Training and Assistant Chief (40-hr/full time) options would be explored and developed further.

**(VI.)** Financial Summary and Report

- A. Monthly Financial, Current events summary for March 2021 - Presented by Fire Chief Kirk Noffsinger. Chief Noffsinger provided an update on the March 2021 Financial Reports noting that staff would be working on a preliminary budget to present to the Board in June 2021.

**(VII.)** Consent Agenda:

- A. Discussion & Possible Action re: Approval of the March 2021 Monthly Financial Report and expenditures. A motion to approve the financial report was made by P. Castillou Jr. seconded by T. Watkins. Motion passed with a vote of 4-0.

**(VIII.)** Current Events Summaries, Reports, and/or Correspondence:

Current Events for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger.

- A. Departmental Report-Fire Chief Kirk Noffsinger: Chief Noffsinger provided an update on the events and meetings held for the month March 2021. Captain Jacob Reed provided the shift reports.

Chief Noffsinger noted that an equipped CalOES Type VI Brush Rig was being offered to the Fire District. The contract would include staff responding with the Type VI on Strike Teams. Board Member Paul Castillou Jr. had concerns that this would limit the response of our Type III. After some discussion, it was noted that the contract could be terminated with a 14-day notice. Chief Noffsinger noted that this may provide an opportunity for Volunteer Firefighters to respond to Strike Teams. A motion to move forward with the contract with CalOES was made by D. Frison and seconded by T. Watkins. The motion passed with a vote of 4-0.

Chief Noffsinger requested that the Board approve the surplus of hose. A motion to approve to surplus the hose was made by D. Frison seconded by J. Plotz. The motion passed with a vote of 4-0.

- B. Union Report – Union Shop Steward Jacob Reed read a letter to request to open contract negotiations to the Board and provided the letter to Board President J. Plotz. Board President J. Plotz appointed Board Secretary D. Frison and Vice President T. Watkins to the Labor Negotiations Committee.

**(IX.)** New Business

- A. Discussion & Possible Action re: Replace Water Tender 52  
After some discussion, the Board directed Chief Noffsinger to look for quotes, so that the Board may have more discussion on the replacement of the Water Tender.
- B. Discussion & Possible Action re: 900 Injury and Illness Prevention Program Policy -  
A motion to approve the 900 Injury and Illness Prevention Program Policy was made by D. Frison and seconded by P. Castillou Jr. The motion passed with a vote of 4-0.
- C. Discussion & Possible Action re: 1032 On-Duty Injuries Policy – A motion to approve the 1032 On-Duty Injuries Policy was made by D. Frison and seconded by P. Castillou Jr. The motion passed with a vote of 4-0.
- D. Discussion & Possible Action re: 1033 Temporary Modified-Duty Policy – A motion to approve the 1033 Temporary Modified-Duty Policy was made by D. Frison and seconded by P. Castillou Jr. The motion passed with a vote of 4-0.

- E. Discussion & Possible Action re: 1035 Return to Work Policy – A motion to approve the 1035 Return to Work Policy was made by D. Frison and seconded by P. Castellou Jr. The motion passed with a vote of 4-0.
- F. Discussion & Possible Action re: 915 Personal Protective Equipment Policy – A motion to approve the 915 Personal Protective Equipment Policy was made by D. Frison and seconded by P. Castellou Jr. The motion passed with a vote of 4-0.

**(X.)** Unfinished Business –

- A. Discussion & Possible Action re: F&M Bank CalPERS Pension Liability Loan Financing – A motion to approve the F&M Bank CalPERS Pension Liability Loan in an amount of \$3,000,000.00 was made by T. Watkins and seconded by P. Castellou, Jr. The motion passed with a vote of 4-0.
- B. Discussion & Possible Action re: Station Improvement Project  
Chief Noffsinger noted that this item has been tabled and staff is looking at other options.

**(XI.)** Board Questions and Comments - None

**(XII.)** Closed Session - None

**(XIII.)** Adjournment: Motion made by D. Frison and seconded by T. Watkins to adjourn the meeting. Vote in favor 4-0. Motion carried and so ordered at 8:33 pm.

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John E. Plotz, President

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Thomas G. Watkins, Vice President

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David Frison, Secretary

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Paul Castellou, Jr., Member

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ABSENT

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Kenneth "Kenny" Watkins III