



## LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

### Board Members

President: John E. Plotz  
Vice-President: Thomas G. Watkins  
Secretary: David Frison  
Member: Paul Castillou Jr.  
Member: Kenneth “Kenny” Watkins III

### Minutes of Board Meeting

Thursday, March 4, 2021

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by Vice President Thomas G. Watkins at 7:00 PM. Members present: Board Secretary David Frison. Board Member Kenny Watkins III, Board Member Paul Castillou, Jr. arrived at 7:12 p.m. Members Absent: President John E. Plotz L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Captain Marcel Mojalli, and Administrative Assistant Lorena Coose.

**(I.)** Call to Order.

**(II.)** Roll Taken

Minutes for February meeting were taken by Administrative Assistant Lorena Coose.

**(III.)** Public Comment – None

Board Member Paul Castillou Jr. arrived at this point in the meeting.

**(IV.)** Minutes:

A. Discussion & Possible Action re: Regular Board Meeting Minutes- February 2021 Board Minutes approved on motion by D. Frison and seconded by K. Watkins III. Motion passed with a vote of 4-0.

**(V.)** Board Committee Reports

A. Succession Planning Committee Report –Board Member Paul Castillou Jr. provided an update.

**(VI.)** Financial Summary and Report

A. Monthly Financial, Current events summary for February 2021 - Presented by Fire Chief Kirk Noffsinger. Fire Chief Kirk Noffsinger provided an update on the February 2021 Financial Reports.

**(VII.)** Consent Agenda:

A. Discussion & Possible Action re: Approval of the February 2021 Monthly Financial Report and expenditures. A motion to approve the financial report was made by K. Watkins III seconded by D. Frison. Motion passed with a vote of 4-0.

**(VIII.)** Current Events Summaries, Reports, and/or Correspondence:

Current Events and Reserve Report for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger

A. Departmental Report-Fire Chief Kirk Noffsinger: Chief Noffsinger provided an update on the events and meetings held for the month February 2021. Captain Marcel Mojalli

provided the shift reports. Chief Noffsinger reported that there was the Vaccination Event at Linden Highschool provided vaccinations to approximately 400 people. There was little prior notice that this event would occur at the high school; however, B-Shift personnel helped as much as possible. The Chief noted that the Linden County Water District had raised their rates and provided the correspondence to the Board members. Chief Noffsinger noted that the Volunter Association Dinners will be scheduled quarterly instead of monthly – the dinners may coincide with staff meetings.

B. Union Report – None

**(IX.)** New Business

- A. Discussion & Possible Action re: 300 Incident Management Policy -  
A motion to approve the 300 Incident Management Policy was made by K. Watkins III and seconded by D. Frison. The motion passed with a vote of 4-0.
- B. Discussion & Possible Action re: 302 Fireground Accountability Policy – A motion to approve the 302 Fireground Accountability Policy was made by K. Watkins III and seconded by D. Frison. The motion passed with a vote of 4-0.
- C. Discussion & Possible Action re: 303 Rapid Intervention Two-In/Two-Out Policy – A motion to approve the 303 Rapid Intervention Two-In/Two-Out Policy was made by K. Watkins III and seconded by D. Frison. The motion passed with a vote of 4-0.
- D. Discussion & Possible Action re: 325 Performance of Duties Policy – A motion to approve the 325 Performance of Duties Policy was made by K. Watkins III and seconded by D. Frison. The motion passed with a vote of 4-0.
- E. Discussion & Possible Action re: 328 Line-of-Duty Death Investigations Policy – A motion to approve the 328 Line-of-Duty Death Investigations Policy was made by K. Watkins III and seconded by D. Frison. The motion passed with a vote of 4-0.
- F. Discussion & Possible Action re: 1028 Personal Appearance Standards Policy – A motion to approve the 1028 Personal Appearance Standards Policy was made by K. Watkins III and seconded by D. Frison. The motion passed with a vote of 4-0.
- G. Discussion & Possible Action re: 1013 Conduct and Behavior Policy – A motion to approve the 1013 Conduct and Behavior Policy was made by K. Watkins III and seconded by D. Frison. The motion passed with a vote of 4-0.

Board Member Paul Castellou Jr. left at this point in the meeting.

**(X.)** Unfinished Business –

- A. Discussion & Possible Action re: F&M Bank CalPERS Pension Liability Loan Financing –  
No update at this time. This item will continue to be placed on the Agenda until the loan is finalized.

B. Discussion & Possible Action re: Station Improvement Project

Chief Noffsinger noted that the Request for Bids for the Station Improvement Project were too expensive to move forward with the project. There may be adjustments made to the project. Chief Noffsinger noted that he would order a bathroom trailer so that the upstairs bathroom can be remodeled.

**(XI.)** Board Questions and Comments None

**(XII.)** Closed Session

Board Vice President Thomas G. Watkins announced that the Board would not go into closed session.

**(XIII.)** Adjournment: Motion made by K. Watkins III and seconded by D. Frison to adjourn the meeting. Vote in favor 3-0. Motion carried and so ordered at 7:50 pm.

ABSENT

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John E. Plotz, President

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Thomas G. Watkins, Vice President

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David Frison, Secretary

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Paul Castillou, Jr., Member

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Kenneth "Kenny" Watkins III