



LINDEN – PETERS FIRE DISTRICT

17725 E. Hwy 26, Linden, CA 95236
Phone: 209.887.3710 Fax: 209.887.2821
lpfd@sjgov.org
Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz
Vice-President: Thomas G. Watkins
Secretary: David Frison
Member: Paul Castillou Jr.
Member: Kenneth “Kenny” Watkins III

Minutes of Board Meeting

Thursday, January 6, 2022

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by Vice President Thomas Watkins at 7:00 PM. Members present: Secretary David Frison, Board Member Paul Castillou, Jr., and Board Member Kenny Watkins III. Members Absent: President John E. Plotz. L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Captain Jacob Reed, Lieutenant Rod Ruegsegger, Firefighter/Engineer Brandon Wright and Firefighter/Engineer Dylan Dennis. Absent – Administrative Assistant Lorena Coose

- (I.) Call to Order – 7:00 PM
- (II.) Roll Taken – Absent: President John E. Plotz
Meeting minutes were taken by Fire Chief Kirk Noffsinger.
- (III.) Public Comment – None
- (IV.) Minutes:
 - A. Discussion & Possible Action re: Regular Board Meeting Minutes – November 2021, December 2021 Meeting was canceled.
Board Minutes approved on motion by K. Watkins III, and seconded by P. Castillou Jr.
Motion passed with a vote of 4-0.
- (V.) Board Committee Reports
 - A. Succession Planning Committee Report – Chief Noffsinger updated the board on the upcoming State Fire Training Chief Officer courses that will be presented next week by Chief Noffsinger. BM P. Castillou Jr. asked how many of our department’s personnel would be attending. Chief Noffsinger informed the board that the total number would be passed on at the next meeting.
 - B. Finance Committee Report -
Chief Noffsinger reported that the Finance Committee Meeting needed to be postponed until later in the month.
- (VI.) Financial Summary and Report
 - A. Monthly Financial, Current events summary for November and December 2021 -
Presented by Fire Chief Kirk Noffsinger. Chief Noffsinger provided an update on the November and December 2021 Financials. Chief Noffsinger advised the board that all accounts were reconciled as of November 30, 2021 and that we did receive our first revenue check in December from the county for the sum of \$1,353,421.95. The District’s financials are looking very good and there are no unforeseen financial impacts at this time. The board discussed a couple of the monthly bills with Chief Noffsinger.

(VII.) Consent Agenda:

- A. Discussion & Possible Action re: Approval of the November and December 2021 Monthly Financial Reports and expenditures. A motion to approve the financial reports was made by K. Watkins III and seconded by D. Frison. Motion passed with a vote of 4-0.

(VIII.) Current Events Summaries, Reports, and/or Correspondence:

Current Events for the Linden-Peters Fire District months of November and December 2021 was presented by Fire Chief Kirk Noffsinger.

A. Departmental Report-Fire Chief Kirk Noffsinger:

Chief Noffsinger provided an update on the events and meetings held for the month of November and December 2021. Captain Reed provided the shift reports for both months and Chief Noffsinger provided the run report and final incident numbers for the year ending 2021.

Chief Noffsinger updated the board on the progress of the two FEMA grants. The Water Tender grant is completed and has been submitted. The regional portable radio grant will be submitted this month before the deadline. BM P. Castillou Jr. asked how many departments were included in the regional grant. Chief Noffsinger informed the board that there were about 7 to 9 departments involved in the grant for the portable radios. Secretary D. Frison made comments concerning the water tender grant and that we should have waited to purchase the new Type I that was approved at the November 2021 meeting. There was further conversation concerning the need to replace the water tender at all because it is still in good shape. There was no further discussion concerning the purchase of the Type I or the water tender.

B. Union Report – None

(IX.) New Business - None

It was noted by VP T. Watkins that the agenda had not been updated to put the “Unfinished Business” before the “New Business” on the agenda as agreed upon at the November 2021 meeting. Chief Noffsinger ensured the Board that this would be changed for the next meeting in February.

(X.) Unfinished Business –

- A. Discussion & Possible Action re: ECO Greens Solutions LED Lighting Upgrade Project Presentation – Loan Amount \$26,771.14

As directed by the Board at the November meeting, Chief Noffsinger made contact with Woodbridge Fire to get input on their feelings about the ECO Green project. Chief Downy of Woodbridge had nothing but good things to say about the new lighting in his stations.

The Board discussed the project and felt that this would be a good thing to do for the department. A motion was made by K. Watkins III and second made by P. Castillou Jr. the motion passed 4–0.

B. Discussion & Possible Action re: Remote Public Meetings

The Board discussed this issue and directed Chief Noffsinger to get a bit more information concerning the need and what it will take to accomplish this. No motion No vote.

C. Discussion & Possible Action re: Destruction of Records

The Board reviewed the list of items to be destroyed and after a brief discussion a motion was made by D. Frison and seconded K. Watkins III to approve the list of items be destroyed. The motion passed 4-0

D. Discussion & Possible Action re: Information Technology Improvements in an amount not to exceed \$15,185.00

As requested by the Board at the November meeting, Chief Noffsinger had a Staff Report created to give the board members a better idea of the IT needs for the department. The staff report was discussed by the Board and Chief Noffsinger. A motion was made by P. Castillou Jr. that the district approve the project, a second was made by K. Watkins III, a vote was taken and the motion passed with a 4-0 vote.

(XI.) Board Questions and Comments - None

(XII.) Closed Session – None

(XIII.) Adjournment: Motion made by D. Frison and seconded by P. Castillou Jr. to adjourn the meeting. Vote in favor 4-0. Motion carried and so ordered at 8:00 pm.

Absent

John E. Plotz, President

Thomas G. Watkins, Vice President

David Frison, Secretary

Paul Castillou, Jr., Member

Kenneth "Kenny" Watkins III