



LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz
Vice-President: Thomas G. Watkins
Secretary: David Frison
Member: Paul Castellou Jr.
Member: Kenneth “Kenny” Watkins III

Minutes of Board Meeting Thursday, September 3, 2020

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E Plotz at 7:01 PM. Members present: Vice President Thomas G. Watkins, Board Secretary David Frison, Board Member Paul Castellou Jr., and Board Member Kenny Watkins III. Members Absent: None. L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger.

(I.) Call to Order.

(II.) Roll Taken

Minutes for September’s meeting were taken by Fire Chief Kirk Noffsinger.

(III.) Public Comment – None

(IV.) Minutes:

A. Discussion & Possible Action re: Regular Board Meeting Minutes- August 2020 – Approval of the August 2020 Board Minutes were tabled until October 2020’s meeting.

(V.) Financial Summary and Report

A. Monthly Financial, Current events summary for August 2020 - Presented by Fire Chief Kirk Noffsinger. Chief Noffsinger provided an update on the August 2020 Financial Reports. There was some discussion on bills for the month. The Board discussed the station improvement project and the progress of the new fire engine.

(VI.) Consent Agenda:

A. Discussion & Possible Action re: Approval of the August 2020 Monthly Financial Report and expenditures. A motion to approve the financial report was made by P. Castellou Jr. seconded by K. Watkins III. Motion passed with a vote of 5-0.

(VII.) Current Events Summaries, Reports, and/or Correspondence:

Current Events and Reserve Report for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger

A. Departmental Report-Chief Kirk Noffsinger: Chief Noffsinger provided an update on the events and meetings held for the month August 2020. Chief Noffsinger notified the Board that the Covid-19 pandemic is still driving many of the meetings held throughout the month via zoom or other on-line platform. Covid-19 guidelines are still in effect by not allowing guests at the fire station, maintaining social distancing, and requiring full PPE while on calls, and daily temperature checks for staff. Chief Noffsinger provided an update on Succession Planning for the District. The Succession Planning Committee has not met and the Chief does not believe that Waterloo – Morada’s board is

interested in any administrative JPA's with LPE. The Chief provided the shift reports as well as the volunteer reports.

B. Union Report – None

(VIII.) New Business

A. Discussion & Possible Action re: Approval Final FY 2020-21 Budget: The Chief discussed with the board the final budget. The Chief recommended no changes and asked for the board's approval as the final budget. A motion was made by K. Watkins III to approval the final 20-21 budget. The motion was seconded by P. Castillou Jr. Vote 5-0

Items B – G were tabled following a board discussion. BM K. Watkins III did not feel comfortable approving policies that he had not reviewed and comparing them to policies that were already in place being removed. The Chief advised the board that these policies are updated and new policies that have been reviewed and agreed upon by all members of the committee, staff and union. The Chief advised the board that he would have copies of the new policies and those existing policies that are being replaced made for the board members to review before the next meeting.

B. Discussion & Possible Action re: Mission Policy

C. Discussion & Possible Action re: Firefighter Code of Ethics Policy

D. Discussion & Possible Action re: Philosophy and Goals Policy

E. Discussion & Possible Action re: 100 Fire Service Authority Policy

F. Discussion & Possible Action re: 101 Chief Executive Officer (Fire Chief) Policy

G. Discussion & Possible Action re: 103 Policy Manual

(IX.) Unfinished Business –

A. Discussion & Possible Action re: Purchase Vehicle to Replace Car 51 in an Amount Not to Exceed \$66,000.00

The Chief had asked at the last meeting to table this item to get updated information and pricing. The board discussed this request and decided that the Chief's current vehicle was still in good shape and had too low mileage to warrant replacing it. The Chief advised the board that although the miles were low the vehicle was past its useful life and should be replaced. The board agreed to deny the request and take no further action.

(X.) Board Questions and Comments – None

(XI.) Closed Session – None

(XII.) Adjournment: Motion made by K. Watkins III and seconded by P. Castellou Jr. to adjourn the meeting. Vote in favor 5-0. Motion carried and so ordered at 8:08 pm.

John E. Plotz, President

Thomas G. Watkins, Vice President

David Frison, Secretary

Paul Castellou, Jr., Member

Kenneth "Kenny" Watkins III