



## LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

### Board Members

President: John E. Plotz  
Vice-President: Thomas G. Watkins  
Secretary: David Frison  
Member: Paul Castellou Jr.  
Member: Kenneth “Kenny” Watkins III

### Minutes of Board Meeting

Thursday, May 7, 2020

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E Plotz at 4:07 PM. Members present: Vice President Thomas G. Watkins, Board Secretary David Frison, Board Member Paul Castellou Jr., and Board Member Kenny Watkins III. Members Absent: None. L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Administrative Assistant Lorena Coose, Captain Brandon Ruegsegger, FF/Engineer M. Garcia, and Firefighter J. Davis.

**(I.)** Call to Order.

**(II.)** Roll Taken

Minutes for May’s meeting were taken by Administrative Assistant Lorena Coose.

**(III.)** Public Comment – None

**(IV.)** Minutes:

A. Discussion & Possible Action re: Regular Board Meeting Minutes- March 2020 – Board Minutes approved on motion by D. Frison and seconded by K. Watkins III. Motion passed with a vote of 5-0.

**(V.)** Financial Summary and Report

A. Monthly Financial, Current events summary for March and April 2020 - Presented by Fire Chief Kirk Noffsinger. Chief Noffsinger provided an update on the March and April 2020 Financial Reports.

**(VI.)** Consent Agenda:

A. Discussion & Possible Action re: Approval of the March and April 2020 Monthly Financial Report and expenditures. A motion to approve the financial report was made by P. Castellou Jr., and seconded by T. Watkins. Motion passed with a vote of 5-0.

**(VII.)** Current Events Summaries, Reports, and/or Correspondence:

Current Events and Reserve Report for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger

A. Departmental Report-Chief Kirk Noffsinger: Chief Noffsinger provided an update on the events and meetings held for the month March and April 2020. Chief Noffsinger reported that the Engine 51 box is built and they are painting the underside to mount it on the rig. FEMA grant awards have been pushed because of COVID-19. CalOES Office of Traffic Safety Grants may also be pushed back; however, we haven’t heard from them. Next week, staff will meet with Lexipol to start on the policy update

process. Summer Help recruitment is now open. Captain Mojalli is working on putting together a flyer to sell the old Engine 51. In preparation of the dry hot weather, Fire Prevention Office Lt. Dahlenburg will send out weed abatement notices this week. San Joaquin County EMS contract has been extended through July. Succession planning has been put on hold due to Covid-19; however, the committee will revisit scheduling an in-person meeting once Covid-19 social distancing requirements are suspended.

B. Union Report – None

**(VIII.)** New Business

A. Discussion & Possible Action re: Website & Email Hosting Options

Approval to contract with Network Solutions to host both website and email for an annual cost of \$1,441 with first year start up fees of \$3,990 approved on motion by K. Watkins III and seconded by D. Frison. Motion passed with a vote of 5-0.

B. Discussion & Possible Action re: CALOES Project Assurances for Federal Assistance

Approval of CALOES Project Assurances for Federal Assistance approved on motion by K. Watkins III and seconded by D. Frison. Motion passed with a vote of 5-0.

C. Discussion & Possible Action re: CALOES Designation of Applicant's Agent

Approval of CALOES Designation of Applicant's Agent approved on motion by K. Watkins III and seconded by D. Frison. Motion passed with a vote of 5-0.

D. Discussion & Possible Action re: FY 2020-FY 2021 Preliminary Budget

Chief Noffsinger provided the FY 2020-FY 2021 Preliminary Budget to the Board. He noted that the Budget will need to be approved at the June meeting. The Board directed Chief Noffsinger to consult with Accountant Mark Croce regarding setting up a Trust or paying a lump sum to CalPERS for the District's Unfunded Retirement Liability. The Board would like more information on which option would reduce the District's overall liability.

Board Secretary D. Frison made a motion to add Approval of Participation in San Joaquin County Special Teams to the Agenda seconded by K. Watkins III. Motion passed with a vote of 5-0.

E. Discussion & Possible Action re: Approval of Participation in San Joaquin County Special Teams

Approval of Participation in San Joaquin County Special Teams approved on motion by T. Watkins and seconded by K. Watkins III.

**(IX.)** Unfinished Business – None

**(X.)** Board Questions and Comments – None

**(XI.)** Closed Session – None

**(XII.)** Adjournment: Motion made by P. Castellou Jr. and seconded by D. Frison to adjourn the meeting. Vote in favor 5-0. Motion carried and so ordered at 4:43 pm.

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John E. Plotz, President

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Thomas G. Watkins, Vice President

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David Frison, Secretary

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Paul Castillou, Jr., Member

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Kenneth "Kenny" Watkins III