



LINDEN – PETERS FIRE DISTRICT

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Kirk Noffsinger, Fire Chief

Board Members

President: John E. Plotz
Vice-President: Thomas G. Watkins
Secretary: David Frison
Member: Paul Castillou Jr.
Member: Kenneth “Kenny” Watkins III

Minutes of Board Meeting

Thursday, January 7, 2021

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E Plotz at 7:00 PM. Members present: Vice President Thomas G. Watkins, Board Secretary David Frison, Board Member Paul Castillou Jr., and Board Member Kenny Watkins III. Members Absent: None L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Firefighter Engineer Martin Garcia, and Administrative Assistant Lorena Coose.

(I.) Call to Order.

(II.) Roll Taken

Minutes for January meeting were taken by Administrative Assistant Lorena Coose.

(III.) Public Comment – None

(IV.) Minutes:

A. Discussion & Possible Action re: Regular Board Meeting Minutes- December 2020 Board Minutes approved on motion by D. Frison and seconded by K. Watkins III. Motion passed with a vote of 5-0.

(V.) Financial Summary and Report

A. Monthly Financial, Current events summary for December 2020 - Presented by Fire Chief Kirk Noffsinger. Fire Chief Kirk Noffsinger provided an update on the December 2020 Financial Reports. Board Vice President Thomas G. Watkins asked for clarification on the San Joaquin County Auditor Controller fees. Chief Noffsinger explained that the County takes a percentage of the tax revenue collected and there will be more fees assessed in this fiscal year.

(VI.) Consent Agenda:

A. Discussion & Possible Action re: Approval of the December 2020 Monthly Financial Report and expenditures. A motion to approve the financial report was made by K. Watkins III seconded by P. Castillou, Jr. Motion passed with a vote of 5-0.

(VII.) Current Events Summaries, Reports, and/or Correspondence:

Current Events and Reserve Report for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger

A. Departmental Report-Fire Chief Kirk Noffsinger: Chief Noffsinger provided an update on the events and meetings held for the month December 2020. Chief Noffsinger explained that Haggerty Construction submitted a bid for the project. Since only one bid was received, the Board directed Chief Noffsinger to advertise the solicitation for

bids in the Stockton Record to see if there will be more interest in the project. The Chief provided an update on a meeting regarding a possible traffic signal in Linden to increase safety for pedestrians and address high speeds on Highway 26. The volunteers will start to train this month.

B. Union Report – None

(VIII.) New Business

A. Discussion & Possible Action re: Croce Sanguinetti & Vander Veen February Annual Audit Presentation Options. The Board directed staff to schedule the in-person presentation for the February Regular Board Meeting.

B. Discussion & Possible Action re: Ethics Training
After some discussion, the Board directed staff to schedule the Ethics training within the next two months.

(IX.) Unfinished Business – None

A. Discussion & Possible Action re: F&M Bank CalPERS Pension Liability Loan Financing Options

The Board directed the Finance Committee to meet and discuss how the payments on this loan will affect the operational budget and discuss the option of retaining an attorney to review the loan documents. The Board directed staff to work with CalPERS to identify the payment process, so that the payment is applied to the correct liability.

B. Discussion & Possible Action re: 102 Oath of Office Policy
A motion to approve the 102 Oath of Office Policy was made by K. Watkins III seconded by D. Frison. Motion passed with a vote of 5-0.

C. Discussion & Possible Action re: 200 Organizational Structure Policy
A motion to approve the 200 Organizational Structure Policy was made by K. Watkins III seconded by D. Frison. Motion passed with a vote of 5-0.

D. Discussion & Possible Action re: 208 Minimum Staffing Levels Policy
A motion to approve the 208 Minimum Staffing Levels Policy was made by K. Watkins III seconded by D. Frison. Motion passed with a vote of 5-0.

E. Discussion & Possible Action re: 306 Response Time Standards Policy
A motion to approve the 306 Response Time Standards Policy was made by K. Watkins III seconded by D. Frison. Motion passed with a vote of 5-0.

(X.) Board Questions and Comments - None

(XI.) Closed Session – None

(XII.) Adjournment: Motion made by D. Frison and seconded by K. Watkins III to adjourn the meeting. Vote in favor 5-0. Motion carried and so ordered at 7:45 pm.

John E. Plotz, President

Thomas G. Watkins, Vice President

David Frison, Secretary

Paul Castillou, Jr., Member

Kenneth "Kenny" Watkins III