



## LINDEN – PETERS FIRE DISTRICT

17725 E. Hwy 26, Linden, CA 95236  
Phone: 209.887.3710 Fax: 209.887.2821  
[lpfd@sigov.org](mailto:lpfd@sigov.org)  
Kirk Noffsinger, Fire Chief

Board Members  
President: John E. Plotz  
Vice-President: Thomas G. Watkins  
Secretary: David Frison  
Member: Paul Castellou Jr.  
Member: Kenneth "Kenny" Watkins III

### Minutes of Board Meeting Thursday, February 4, 2021

The meeting of the Linden–Peters Rural County Fire Protection District Board of Directors was called to order by President John E Plotz at 7:00 PM. Members present: Vice President Thomas G. Watkins and Board Secretary David Frison. Board Member Paul Castellou, Jr. arrived at 7:16 p.m. Members Absent: Kenny Watkins III L.P.F.D. on duty staff present: Fire Chief Kirk Noffsinger, Captain Jacob Reed, and Administrative Assistant Lorena Coose.

**(I.)** Call to Order.

**(II.)** Roll Taken

Minutes for February meeting were taken by Administrative Assistant Lorena Coose.

**(III.)** Public Comment – None

**(IV.)** Minutes:

- A. Discussion & Possible Action re: Regular Board Meeting Minutes- January 2021  
Board Minutes approved on motion by D. Frison and seconded by T. Watkins. Motion passed with a vote of 3-0.
- B. Discussion & Possible Action re: Special Board Meeting Minutes- January 7, 2021  
Board Minutes approved on motion by D. Frison and seconded by T. Watkins. Motion passed with a vote of 3-0.
- C. Discussion & Possible Action re: Special Board Meeting Minutes- January 20, 2021  
Board Minutes approved on motion by D. Frison and seconded by T. Watkins. Motion passed with a vote of 3-0.

**(V.)** Board Committee Reports

- A. Finance Committee Report – Vice President T. Watkins and Board Secretary David Frison. No report at this time. The next meeting is scheduled for April 8.
- B. Succession Planning Committee Report – Vice President T. Watkins and Board Member Paul Castellou ,Jr. No report at this time. The next meeting is scheduled for February 17.

**(VI.)** Financial Summary and Report

- A. Monthly Financial, Current events summary for January 2021 - Presented by Fire Chief Kirk Noffsinger. Fire Chief Kirk Noffsinger provided an update on the January 2021 Financial Reports.

**(VII.)** Consent Agenda:

- A. Discussion & Possible Action re: Approval of the January 2021 Monthly Financial Report and expenditures. A motion to approve the financial report was made by D. Frison seconded by T. Watkins. Motion passed with a vote of 3-0.

Board Member Paul Castillou Jr. arrived at this point in the meeting.

**(VIII.)** Current Events Summaries, Reports, and/or Correspondence:

Current Events and Reserve Report for the Linden-Peters Fire District was presented by Fire Chief Kirk Noffsinger

- A. Departmental Report-Fire Chief Kirk Noffsinger: Chief Noffsinger provided an update on the events and meetings held for the month January 2021. Captain Jacob Reed provided the shift, training, and volunteer reports. Board Secretary D. Frison enquired about the Multi-Story Operations training. Captain J. Reed noted that some shifts train at Diamond Walnut, while other shifts go to the Morado Fire District jurisdiction and train at hotels in the area. Chief Noffsinger noted that staff is working with Morada Produce to do alarm testing and water tank testing. Chief Noffsinger provided an update on the process for the Single Resource Deployed staff in Long Beach. Chief Noffsinger noted that all expenses including expenses for the 10- day quarantine will be reimbursed. Deployed staff will be allowed to return to work once they receive a negative Covid-19 test result.
- B. Union Report – None

**(IX.)** New Business

- A. Discussion & Possible Action re: FY 2019 – FY 2020 Financial Audit prepared by Croce, Sanguinetti, & Vander Veen. Mark Croce and Lyndsay George provided a presentation on the audited financials. There was some discussion on the need to reconcile the San Joaquin County reports because the auditors found an error where Woodbridge Retirement fees were charged to the Linden-Peters fund account. All funds were returned to the District. A motion to accept the FY 2019-FY 2020 Financial Audit as presented by Croce, Sanguinetti, & Vander Veen was made by T. Watkins and seconded by D. Frison. Motion passed with a vote of 4-0.
- B. Discussion & Possible Action re: Approval of Agreement between MacLoed Watts, Inc. and the LPFD to conduct the June 30, 2020 OPEB Valuation; FYE 2021 GASB 75 Report; FYE 2022 GASB 75 Report for an amount of \$5,350.00. At the direction of the Board, this item was pulled from the Agenda. Chief Noffsinger explained that this is a budgeted expense. This service will be budgeted in the operating budget annually and will no longer be placed on the Board Agenda for approval.
- C. Discussion & Possible Action re: 202 Department Directives Policy -  
A motion to approve the 202 Department Directives Policy was made by D. Frison and seconded by J. Plotz. The motion passed with a vote of 4-0.

- D. Discussion & Possible Action re: 1045 Member Speech, Expression and Social Networking Policy – A motion to approve the 1045 Member Speech, Expression, and Social Networking Policy was made by D. Frison and seconded by J. Plotz. The motion passed with a vote of 4-0.
- E. Discussion & Possible Action re: 206 Electronic Mail Policy – A motion to approve the 206 Electronic Mail Policy was made by D. Frison and seconded by J. Plotz. The motion passed with a vote of 4-0.
- F. Discussion & Possible Action re: 207 Administrative Communications Policy – A motion to approve the 207 Administrative Communications Policy was made by D. Frison and seconded by J. Plotz. The motion passed with a vote of 4-0.
- G. Discussion & Possible Action re: 704 Information Technology Use Policy – A motion to approve the 704 Information Technology Use Policy was made by D. Frison and seconded by J. Plotz. The motion passed with a vote of 4-0.
- H. Discussion & Possible Action re: 709 Photography and Electronic Imaging Policy – A motion to approve the 709 Photography and Electronic Imaging Policy was made by D. Frison and seconded by J. Plotz. The motion passed with a vote of 4-0.

**(X.)** Unfinished Business –

- A. Discussion & Possible Action re: F&M Bank CalPERS Pension Liability Loan Financing – No update at this time. This item will continue to be placed on the Agenda until the loan is finalized.
- B. Discussion & Possible Action re: Station Improvement Project  
Chief Noffsinger noted that the Request for Bids for the Station Improvement Project was placed in the Stockton Record with a deadline of March 1, 2021.

**(XI.)** Board Questions and Comments

Board Secretary D. Frison enquired about the California Special District Association Correspondence. Chief Noffsinger noted that LPFD is a member of the Fire Districts Association of California (FDAC); however, the California Special District Association also provides training and lobbying for Special Districts in California. Chief Noffsinger wanted the Board to receive the communications; however, he does not recommend membership in the California Special District Association because dues are relatively high compared to the dues for the FDAC.

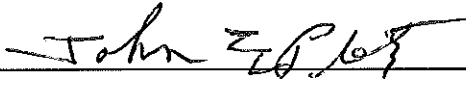
**(XII.)** Closed Session


Board President J. Plotz announced that the Board would recess into closed session at 7:54 pm to discuss the following items:


- A. Conference with Labor Negotiators (§54957.6)  
Agency Negotiator: Fire Chief Kirk Noffsinger

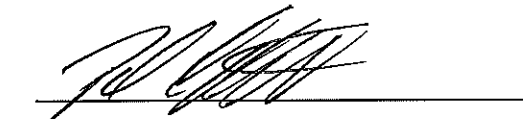
The Board returned to open session at 8:15 pm. Board President J. Plotz announced that no reportable action had taken place in closed session.


**(XIII.)** Adjournment: Motion made by P. Castillou Jr. and seconded by D. Frison to adjourn the meeting. Vote in favor 4-0. Motion carried and so ordered at 8:16 pm.

  
\_\_\_\_\_  
John E. Plotz, President

  
\_\_\_\_\_  
Thomas G. Watkins, Vice President

  
\_\_\_\_\_  
David Frison, Secretary

  
\_\_\_\_\_  
Paul Castillou, Jr., Member

  
\_\_\_\_\_  
Kenneth "Kenny" Watkins III